



BLDE
(DEEMED TO BE UNIVERSITY)

Declared as Deemed to be University u/s 3 of UGC Act, 1956

The Constituent College

SHRI B. M. PATIL MEDICAL COLLEGE, HOSPITAL & RESEARCH CENTRE, VIJAYAPURA

**The institution has a transparent mechanism for timely redressal of
student grievances / prevention of sexual harassment and
prevention of ragging**



REGISTRAR
BLDE (Deemed to be University)
Vijayapura-586103, Karnataka

Smt. Bangaramma Sajjan Campus, B. M. Patil Road (Sholapur Road), Vijayapura - 586103, Karnataka, India.

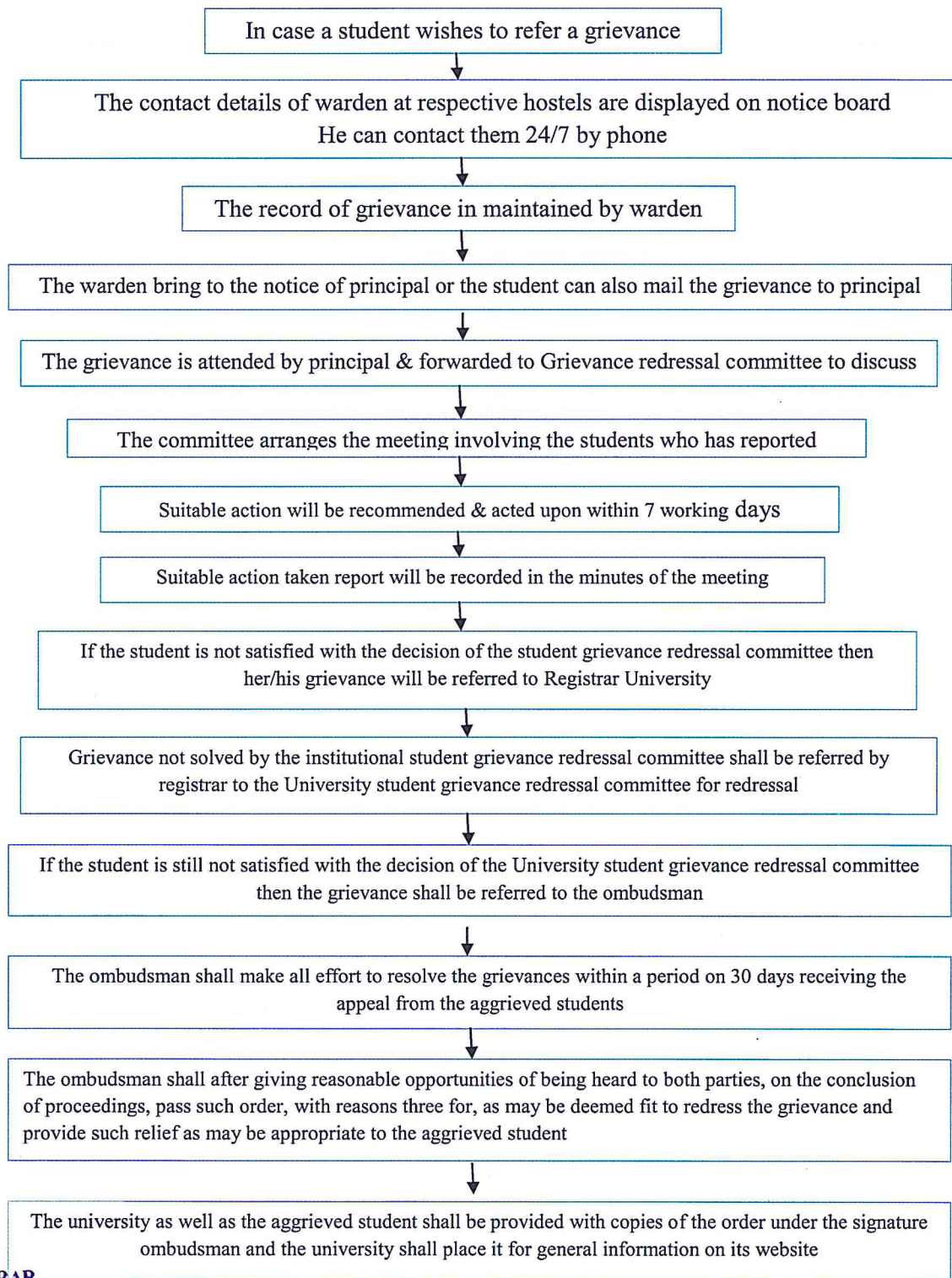
BLDE (DU): Phone: +918352-262770, Fax: +918352-263303, Website: www.bldedu.ac.in, E-mail: office@bldedu.ac.in
College: Phone: +918352-262770, Fax: +918352-263019, E-mail: bmPMC.principal@bldedu.ac.in



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STANDARD OPERATING PROCEDURE FOR REPORTING GRIEVANCE BY THE STUDENTS

The students and their parents are informed about the presence of Grievance redressal committee in our institute during foundation day course.



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STANDARD OPERATING PROCEDURE TO REPORT SEXUAL HARASSMENT BY

STAFF/STUDENT/NON-TEACHING STAFF

[As per guidelines laid down by Honorable Supreme Court of India ACT: 1997 6, SCC 241]

The committee for prevention of sexual harassment and gender abuse is constituted and functions as per the statutory guidelines.

The information regarding existence of committee for prevention of sexual harassment is informed to

1. All under graduate and post graduate , post doctoral and every student of the Deemed to be University during foundation course or at the beginning of their course.
2. All the newly joined teaching and non-teaching staff once in four months.

The name and the contact details of the committee members are displayed in all important location of the University campus for easy access.

Orientation /awareness programs program is conducted and the statutory regulation, its details ,mode of complaint lodging, process and action taken is explained in detail. What constitutes sexual harassment, what are the outcomes and punishments etc is informed in detail .The non teaching employees receive the orientation in the local language too.

The aggrieved person can write a complaint on a plain paper and shall hand over to head of the committee or any members of committee in a sealed cover.

Once the complaint is received, the meeting of the committee members will be called upon immediately and action will be recommended within seven working days.

The complainant and the accused will be called and enquired regarding complaint in detail separately.

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Details of the complaint will be taken in writing from both the aggrieved and against whom the complaint is lodged. The committee based on the interaction proceeds for enquiry.

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If the complaint is found genuine prima facie

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The enquiry will be conducted based on the evidences

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Then after adequate enquiry the committee reviews the evidence and recommendations are made and submitted to honorable Vice chancellor.

↓
The final report will be placed in meeting of board of management [BOM] for the final decision and needful action.

↓
If complainant is not convinced with above decision,

↓
He/she has liberty to file a police complaint.

The report of all the complaints received and the action taken during academic year is sent in a prescribed format to University Grants Commission in the month Of April every year. The report also includes the details of awareness/orientation programs conducted during the academic year.

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PROTOCOL TO REPORT RAGGING INCIDENT

(Based on Regulations on curbing the menace of ragging in higher educational institutions 2009)

The students and parents are informed regarding functioning of Anti Ragging Committee and mechanism to file a complaint in our institute, during foundation day programme



Awareness regarding the ragging is done for fresher's once a year by arranging a lecture by police personnel and showing videos shared by UGC.



In case a student wish to report a ragging incident, he or she can report to the warden or principal directly

Or



They can call to toll free numbers displayed on notice boards of all the hostels.



NRI Hostel: 18004253770 / Ladies Hostel: 18004252770 / Boys hostel: 1800 425 4770

Or



They can mail the complaint to principal e mail ID - bmpmc.principal@bldedu.ac.in



The records of the complaint are maintained and brought to the notice of the principal, vice principal and warden immediately



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The details of the incident are sought from the complainant and opposite party



The complaint is placed in the anti-ragging meeting that is held every Saturday or meeting is called on priority depending upon the severity of the incident



In the meeting, both the complainant and accused are called to discuss their point of views separately



The members of the committee will decide whether the reported incident is ragging or not. If it does not fit in to ragging, both parties are counselled and the case is dismissed



If the ragging is proved, then the quantum of punishment is decided, like warning is issued or fine is collected or the student found guilty is terminated from college for six months with help of legal advisor. The parents are also informed regarding the incidence.



If the complaint or accused is not convinced with the decision of the committee, he or she has right to file a police complaint.

We are receiving complaints from the incidence both online as well as offline mode. Provision of toll free numbers to all the hostels as a part preventive measures. Following are the contact numbers.

NRI Hostel: 18004253770

Ladies Hostel: 18004252770

Boys hostel: 1800 425 4770


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