



BLD E

(Deemed to be University)

(Declared as Deemed to be University u/s 3 of UGC Act, 1956)

The Constituent College

SHRI B. M. PATIL MEDICAL COLLEGE, HOSPITAL AND RESEARCH CENTRE

17-04-2020

*** REFUND POLICY:**

Sl. No	Particulas	Refund Eligible
1	The Amount of Fee deduction in case of seat up-gradation from first round to second round	Rs. 10,000/- only will be deducted as processing fees and the balance amount will be credited to the candidate's bank account.
2	The Amount of Fee deduction in case of seat surrenders / resigns / cancels as per MCC last date to surrender/cancel.	
3	Reimbursement Time Period.	10 Days.
4	In case candidate desirous to surrenders / resigns / cancels after MCC scheduled date / after second round counseling.	No fees will be refunded The candidate will have to pay entire course fee and Stipendiary amount received since that seat will go vacant.
Note <ul style="list-style-type: none"><i>In case of refund of fees against cancellation the amount will be credited to candidates account only with valid PAN number.</i><i>Candidates willing to resign / cancel after second round of counseling, they have to immediately report to this institution / send the request mail attaching the cancellation form duly filled and signed with candidate's bank pass book copy / statement / cancelled cheque to process the refund procedure at the earliest.</i>		

* Subject to change as per the guidelines received from the concerned statutory body.

Admission Cancellation / Resignation Form:
(Applicable as per MCC schedule)

From, (Complete address with Phone No.)	Candidate Bank A/c details
	Name as per Bank A/C.
	Bank Name:
	A/c No.
	IFSC Code:
Mobile No:	Branch Address:

To,
The Registrar,
BLDE University,
Vijayapura-586103.

Sir,

Sub:- Resignation / Cancellation of admission in _____

I, Dr. _____

S/o / D/o _____

Resident of _____

Holding NEET-Rank No. _____ NEET-Roll-No. _____ have taken admission in this institution in _____ seat on _____ during DGHS/MCC first round of counseling.

Now, I herewith voluntarily cancel my admission of above mentioned PG course and I know that, I hold no claim for the same in future and I will not be eligible to take part in the future rounds of counseling conducted by the DGHS/MCC..

Reason _____

I request you to kindly return my documents and refund the fees paid as per University fee refund policy.

Thanking you,
Yours faithfully,

Candidate Signature: _____

Name:- _____

Place:

Date:

Encl: 1. Copy of fees paid receipt, 2. Candidate's Bank Pass Book copy / Bank Statement / Cancelled cheque. 3. First round Admission Letter (Yellow colour), 4. In case of Candidate upgraded to other institute enclosed new Allotment Letter.