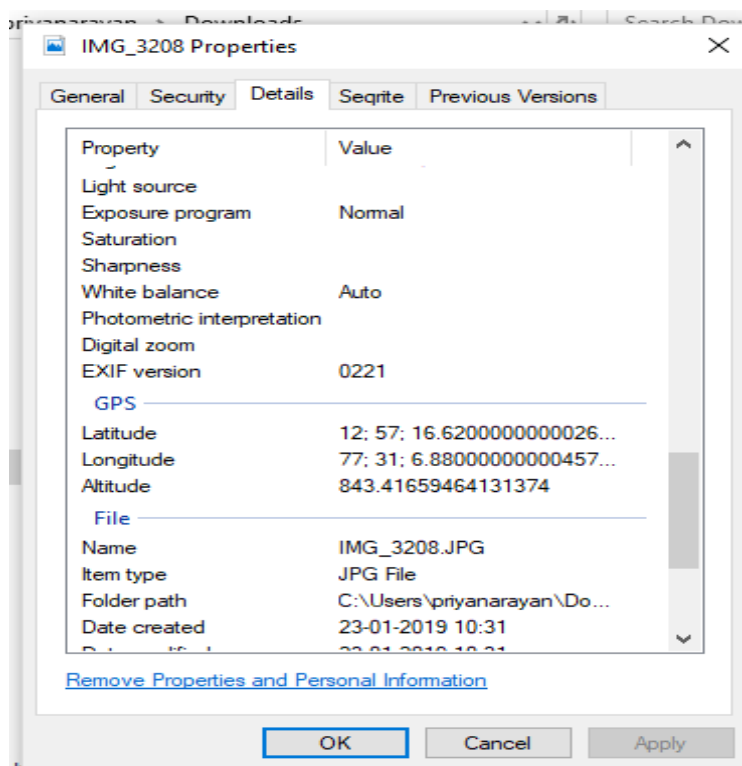


SWAYAM	: SWAYAM is a Programme initiated by Government of India and designed to achieve the three cardinal principles of Education Policy viz., access, equity and quality. https://swayam.gov.in/
Teacher Quality	: A composite term to indicate the qualification of the faculty, the adequacy meant for recruitment procedures, professional development, recognition and teachers characteristics.
Trend analysis	Statistical method of conducting review and analysis of academic publications in scientific databases (such as Web of Science, Scopus, PubMed etc.) and generating historical charts. Search can be made by using the title of the publication, author's name, name of the Institution, key words etc.
Twinning Programmes	: An arrangement between two Institutions where a provider in source country A collaborates with a provider in Country B to allow students to take course credits in Country B and/or in source Country A. Only one qualification is awarded by the provider in source Country A. Arrangements for twinning Programmes and awarding of degrees usually comply with national regulations of the provider in source Country A.
Value Added Courses	: Courses with 16 or more contact hours which are optional, and offered outside the curriculum that add value and help them students in getting placed.

Geo tagged Photos to be attached in several metrics

Kindly follow the steps to obtain a Geo-tagged photo

- (1) In setting of your digital camera, set the location on
- (2) If you are taking photos in a smart phone, then set the location on
- (3) Take pictures after setting the location on.
- (4) Download the pictures in a computer system and examine the properties. In properties, click on the details tab, scroll down to see GPS: you will see something like this



The value entries in Latitude and longitude will determine the location in which the photo was taken.

Key Indicator - 1.3 Curriculum Enrichment (40)

Metric No.		Weightage						
1.3.1 Q ₁ M	<p><i>Institution integrates crosscutting issues relevant to Gender, Environment and Sustainability, Human Values, Health Determinants, Right to Health Issues, Emerging demographic changes and Professional Ethics in the curricula</i></p> <p>Response to be provided within 500 words</p> <p>Provide web link to</p> <ul style="list-style-type: none"> List of courses that integrate crosscutting issues mentioned above Description of the courses which address Gender, Environment and Sustainability, Human Values, Health Determinants, Right to Health Issues, Emerging demographic changes and Professional Ethics in the Curricula Any other relevant information 	10						
1.3.2 Q _n M	<p><i>Number of value-added courses offered during the last five years that impart transferable and life skills</i></p> <p>Number of value-added courses that were offered during the last 5 years</p> <table border="1"> <thead> <tr> <th>Year</th><th>No. of Value-added courses offered</th><th>Name/s of the value-added course/s</th></tr> </thead> <tbody> <tr> <td> </td><td> </td><td> </td></tr> </tbody> </table> <p>Data Requirement for the last five years:</p> <ul style="list-style-type: none"> Names of the value-added courses with 15 or more contact hours Number of times that a course is offered during a specified year Total number of students completing such courses <p>Upload:</p> <ul style="list-style-type: none"> Brochure or any other document related to the value-added course/s List of value-added courses (Data Template -5) Any other relevant information 	Year	No. of Value-added courses offered	Name/s of the value-added course/s				13
Year	No. of Value-added courses offered	Name/s of the value-added course/s						
1.3.3 Q _n M	<p><i>Percentage of students who successfully completed the value-added courses during the last five years</i></p> <p>Number of students who successfully completed the value-added courses imparting transferable and Life skills offered year-wise during the last five years</p>	12						

Standard Operating Procedure (SOP) For Data Validation and Verification of Manual of Health Sciences for Universities as on 23.11.2020

General Guidelines for HEIs

Note: Relevant original documents signed by the concerned authorities, and/or members of the committee should be scanned and uploaded. Insertion of signature(s) and insertion of the header of the Institutional letterhead in the documents for proof of evidence shall not be acceptable.

- The NAAC Portal supports only 5MB data for each metric. If the HEI's data exceeds 5MB, please host the supporting documents in the HEI's website and provide the link of the same in the template and/or in the HEI-DVV clarification Space
- Please provide the supporting documents during the SSR submission to facilitate speedy DVV clarification process.
- It is mandatory to respond to all the DVV clarification raised in extended profile and metrics within stipulated time. If the data is large, ensure to fill the data template. During DVV clarification, the DVV will seek for sample selective documents for validation
- Data should not be hosted in google drive and third-party websites. The data should be either in the NAACs portal or in the HEI website
- The data that are hosted in the HEI's website should not be changed after the submission of link to the NAAC. Such incidences will be viewed seriously as misappropriation of data and may lead to actions against the HEI.
- The instruction while providing links should ensure that the links work properly and are operational. The institution also should give the links as appropriate to the metric and not general links whose landing page is the HEI's home page.
- Content of the Supporting documents in regional languages should be translated in English and should be duly signed by the head of the institution. The translated copy should be uploaded along with the regional language document.
- Geotagging: Kindly follow the steps to obtain a Geo-tagged photo
 - 1) In setting of your digital camera, set the location on
 - 2) If you are taking photos in a smart phone, then set the location on
 - 3) Take pictures after setting the location on.

1.2.2	<i>Percentage of new Degree Programmes, Fellowships and Diplomas introduced by the University across all Faculties during the last five years (certificate programmes are not to be included)</i>	<ul style="list-style-type: none"> Minutes of relevant Academic Council/BoS meetings Clearing approving the introduction of new Degree Programmes, Fellowships and Diplomas claimed in the SSR 	<ul style="list-style-type: none"> The introduction of the program should be with-in the assessment period. 	
1.2.3	<i>Percentage of interdisciplinary courses under the Programmes offered by the University during the last five years</i>	<ul style="list-style-type: none"> Minutes of relevant Academic Council/BoS meetings Clearly approving the interdisciplinary Courses with specifications of departments involved 	<ul style="list-style-type: none"> The introduction of the course should be with-in the assessment period The courses should be interdisciplinary in nature 	
1.3.2	<i>Number of value-added courses offered during the last five years that impart transferable and life skills</i>	<ul style="list-style-type: none"> Brochure or /Course content of Value added courses 	<ul style="list-style-type: none"> Courses of varying durations (of at least 16 contact hours), that are optional, and offered outside the curriculum that add value and helping them students in getting placed No repeat count 	<ul style="list-style-type: none"> Avoid courses opted by student/students not offered by the institution Courses, that are optional, and offered outside the curriculum are considered

- Any other relevant information

Key Indicator - 1.3 Curriculum Enrichment (40)				
5	1.3.2 Number of value-added courses offered during the last five years that impart transferable and life skills (13)			
	1.3.3 Percentage of students who successfully completed the value-added courses during the last five years (12)			
	(Note: Data Template for 1.3.2 and 1.3.3 is common as given below)			
	Name of the value-added course/s (with 15 or more contact hours) offered during the last five years	Course Code	Year of offering	Number of students successfully completing the course in that year
				Upload relevant documents
Upload: <ul style="list-style-type: none"> Brochure or any other document related to the value-added course/s List of value-added courses (Data Template -5) List of students enrolled in value-added courses (Data Template 5) Any other relevant information 				