



BLDE (DEEMED TO BE UNIVERSITY)

Declared as Deemed to be University u/s 3 of UGC Act, 1956

The Constituent College

SHRI B. M. PATIL MEDICAL COLLEGE, HOSPITAL & RESEARCH CENTRE, VIJAYAPURA

PROCEDURE FOR OPTIMAL UTILIZATION OF RESOURCES

BLDE (DU) has a robust mechanism in place to ensure optimal utilization of resources. The financial planning and budgeting (operational expenses and capital investments) is an integral part of annual academic planning at the Institutional and University level. All the Administrative and Academic heads are requested to submit their budget requirement for the subsequent financial year to achieve their educational purposes and objectives. The budgetary requirements are based on actual needs rather than being based on incremental budgeting. The various heads for which budget is prepared and funds allocated are based on the University's financial guidelines designed based on MHRD/UGC norms

The proposed budget is examined and approved by the Finance Committee of the University for the financial year. The same is placed before the BoM for its approval. On approval of the BoM, University administration ensures that the financial resources are utilized strictly following the budgetary allocation. The status of utilization of financial resources is subsequently reviewed on a half-yearly basis. The revised budget is prepared based on the actual expenditure pattern of the first six months. The revised estimates are later placed before the Finance Committee/BoM for approval. This ensures that financial resources are allocated to the most critical and productive activities only.

Purchase procedure: The Purchase Committee looks after the process of procurement of equipment, essential goods (both recurring and non-recurring) and other material based on comparative evaluation and tendering procedure. Finally, the purchase order is generated, and payment is made as per the terms and conditions. The appropriate authorities approve all the purchases of the University.

The central store of BLDE (DU) maintains the stock books, asset register for all the procured material and its utility allotment (Issue Register)

Smt. Bangaramma Sajjan Campus, B. M. Patil Road (Sholapur Road), Vijayapura-586103, Karnataka, India.

BLDE (DU): Phone: +918352-262770, Fax: +918352-263303, Website: www.bldeedu.ac.in, E-mail: office@bldeedu.ac.in

College: Phone: +918352-262770, Fax: +918352-263303, E-mail: blmpmc.principal@bldeedu.ac.in

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Cost-effective measures: The campus resources are also optimally utilized based on the indenting system, checks and balances, through supervisory mechanisms to avoid wastage of resources like electricity, water, food, medicine, linen, and other hospital materials.

The University has adopted the Green energy strategy (solar plant) to generate the maximum amount of electric energy required. It has been linked with the grid (wheeling to the grid). Hence, the Institution is getting electricity and financial benefit from Karnataka Power Transmission Corporation Limited (KPTCL). When free, the infrastructure resources are made available to BLDEA's sister concerned institutions on a rental basis. The Institution also facilitates technology-enabled banners or E-posters for the dissemination of information.

The institute has a sewage treatment plant; the treated is utilized for irrigating the garden within the campus, and the institute encourages the purchase of recyclable materials

Procedure for the sanctions and utilization: The University has enacted bye-laws to procure stock allotment and utilize financial resources and material. The Internal auditor ensures the utility of funds under the specific heads of allocation. The income and expenditure are reconciled on a daily and monthly basis. The report of the external auditor's statement of accounts/balance sheet is presented to and approved by the BoM. The final copies are sent to the authorities and Government (Income tax department and UGC). Thus, the Institution ensures a well-structured strategy for most of the funds and optimal funds utilization.


REGISTRAR
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College: Phone: +918352-262770, Fax: +918352-263019, E-mail: bmprmc.principal@bldedu.ac.in


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