



BLDE **(DEEMED TO BE UNIVERSITY)**

Competency Based Medical Education (CBME)

PG CURRICULUM 2019-20

MS Otorhinolaryngology & Head & Neck Surgery

Published by

BLDE

(DEEMED TO BE UNIVERSITY)

Declared as Deemed to be University u/s 3 of UGC Act, 1956

The Constituent College

SHRI B. M. PATIL MEDICAL COLLEGE, HOSPITAL & RESEARCH CENTRE, VIJAYAPURA

Smt. Bangaramma Sajjan Campus, B. M. Patil Road (Sholapur Road), Vijayapura - 586103, Karnataka, India.

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BLDE(DU)/REG/PG-Curr/2019-20/268

May 06, 2019

NOTIFICATION

Sub: Competency Based Medical Education (CBME) based Revision of Post Graduate Curriculum

- Ref: 1. Medical Council of India Regulation on Graduate Medical Education, 1997 and subsequent amendments of the same from time to time.
2. Minutes of the 28th meeting Academic Council of the University held on April 26, 2019.
3. Minutes of the 47th meeting Board of Management held on May 04, 2019.

The Board of Management of the University is pleased to approve the CBME based Revised Curriculum for Post Graduate Degree Course at in its 47th meeting held on May 04, 2019.

The Revised Curriculum shall be effective, from the Academic Session 2020-21 onwards, for Post Graduate Degree Course in the Constituent College of the University viz. Shri B. M. Patil Medical College, Hospital and Research Centre, Vijayapura.

REGISTRAR
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BLDE (Deemed to be University)
Vijayapura-586103, Karnataka.

To,

The Dean, Faculty of Medicine and Principal
Shri B. M. Patil Medical College,
Hospital and Research Centre,
Vijayapura

Copy to:

- The Secretary, UGC, New Delhi
- The Secretary, MCI
- The Controller of Examinations
- The Vice Principal
- The Vice Principal (Academics)
- The Prof. & HODs Pre, Para and Clinical Departments
- The Co-ordinator, IQAC
- PS to the Hon'ble Chancellor
- PS to the Hon'ble Vice-Chancellor

Smt. Bangaramma Sajjan Campus, B. M. Patil Road (Sholapur Road), Vijayapura - 586103, Karnataka, India.

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College : Phone: +918352-262770, Fax: +918352-263019, E-mail: bmpmc.principal@bldedu.ac.in

Our Vision

“To be a Leader and be recognized as an Institution striving for maintenance and enhancement of Quality Medical Education and Healthcare”

Our Mission

- To be committed to promote sustainable development of higher education including Health science education, consistent with the statutory and regulatory requirements.
- Reflect the needs of changing technology and make use of the academic autonomy to identify the academic programs that are dynamic.
- Adopt global concepts in education in the healthcare sector.

Section - I

**Goals and General Objectives of Postgraduate
Medical Education Program**

Goal

The goal of postgraduate medical education shall be to produce a competent specialist and / or a medical teacher as stated in the Post Graduate Medical Education Regulations 2000 and its amendments thereof [May2018]

- (i) Who shall recognize the health needs of the community, and carry out professional obligations ethically and in keeping with the objectives of the national health policy.
- (ii) Who shall have mastered most of the competencies, pertaining to the specialty, that are required to be practiced at the secondary and the tertiary levels of the health care delivery system.
- (iii) Who shall be aware of the contemporary advances and developments in the discipline concerned.
- (iv) Who shall have acquired a spirit of scientific inquiry and is oriented to the principles of research methodology and epidemiology, and
- (v) Who shall have acquired the basic skills in teaching of the medical and paramedical professionals.

General Objectives

At the end of the postgraduate training in the discipline concerned the student shall be able to:

- (i) Recognize the importance of the concerned specialty in the context of the health need of the community and the national priorities in the health sector.
- (ii) Practice the specialty concerned ethically and in step with the principles of primary health care.
- (iii) Demonstrate sufficient understanding of the basic sciences relevant to the concerned specialty.
- (iv) Identify social, economic, environmental, biological and emotional determinants of health in a given case, and take them into account while planning therapeutic, rehabilitative, preventive and promotive measures/strategies.
- (v) Diagnose and manage majority of the conditions in the specialty concerned on the basis of clinical assessment, and appropriately selected and conducted investigations.
- (vi) Plan and advice measures for the prevention and rehabilitation of patients suffering from disease and disability related to the specialty.
- (vii) Demonstrate skills in documentation of individual case details as well as morbidity and mortality data relevant to the assigned situation.
- (viii) Demonstrate empathy and humane approach towards patients and their families and exhibit interpersonal behavior in accordance with the societal norms and expectations.

- (ix) Play the assigned role in the implementation of national health programs, effectively and responsibly.
- (x) Organize and supervise the chosen/assigned health care services demonstrating adequate managerial skills in the clinic/hospital or the field situation.
- (xi) Develop skills as a self-directed learner; recognize continuing educational needs, select and use appropriate learning resources.
- (xii) Demonstrate competence in basic concept of research methodology and epidemiology, and be able to critically analyse relevant published research literature.
- (xiii) Develop skills in using educational methods and techniques as applicable to the teaching of medical/nursing students, general physicians and paramedical health workers.
- (xiv) Function as an effective leader of a team engaged in health care, research or training.

Statement of the Competencies

Keeping in view the general objectives of postgraduate training, each discipline shall aim at development of specific competencies, which shall be defined and spelt out in clear terms. Each department shall produce a statement and bring it to the notice of the trainees in the beginning of the program so that he or she can direct the efforts towards the attainment of these competencies.

Components of the PG Curriculum

The major components of the PG curriculum shall be:

- Theoretical knowledge
- Practical/clinical Skills
- Training in writing thesis/research articles
- Attitudes, including communication.
- Training in research methodology, medical ethics & medicolegal aspects
- Teaching skills to the undergraduates, juniors and support teams

Source: Medical Council of India, Regulations on Postgraduate Medical Education, 2000. [amended upto May 2018]

Eligibility for Admission:

1. Post graduate degree course:

The candidate seeking admission should have passed MBBS from a college recognized by Medical Council of India.

As per requisites of statutory bodies & as laid out in Post graduate regulations of MCI & its amendments thereof, the minimum percentage of marks obtained in the entrance test

conducted by competent authority shall be as per MCI regulations & its amendments as applicable time to time.

Eligibility for Foreign / PIO / NRI students will be based on qualifying examination marks and MCI amendments as applicable at the time of selection and admission process.

Candidates seeking admission to superspeciality [M.Ch]

The candidate seeking admission to superspeciality course should have passed MS/MD in concerned subjects (As per MCI regulations & its amendments thereof) or passed DNB in concerned broad specialities & should fulfill requirements of MCI regulations.

2. As per requisites of statutory bodies & as laid out in Post graduate regulations of MCI & its amendments thereof, the minimum percentage of marks obtained in the entrance test conducted by competent authority shall be as per MCI regulations & its amendments as applicable time to time.

Eligibility for Foreign / PIO / NRI students will be based on qualifying examination marks and MCI amendments as applicable at the time of selection and admission process.

The MCI norms to qualify for Admissions

Candidates seeking admission to these Post Graduate Degree courses should have passed M.B.B.S. recognized by Medical Council of India or equivalent qualification and should have obtained permanent Registration from the Medical Council of India or any of the State/ Medical council or candidate should register the same within one month from the date of admission, failing which the admission of the candidate shall be cancelled. Provided that in the case of a foreign national, the MCI may on the payment of prescribed fee for the registration, grant temporary registration for the duration of post graduate training restricted to the medical college/ institute to which the applicant is admitted for the time being exclusively for post graduate studies; provided further, that temporary registration to such foreign national shall be subjected to the condition that such person is duly registered with appropriate registering authority in his /her country wherefrom he has obtained his basic medical qualification ,and is duly recognized by the corresponding Medical Council or concerned authority.

If the candidate fails to fulfill the relevant eligibility requirements as mentioned above he/she will not be considered eligible for admission for Medical Postgraduate Degree Courses even if he/she is placed in the merit list of statutory authority and BLDE (Deemed to be University).

Obtaining Eligibility Certificate by the University before making Admission

Candidate shall not be admitted for any postgraduate degree course unless he/she has obtained and produced the eligibility certificate used by the University. The candidate has to make an application to the University with the following documents along with the prescribed fee:

1. MBBS pass/degree certificate issued by the University.
2. Marks cards of all the university examinations passed MBBS course.
3. Attempt Certificate issued by the Principal
4. Certificate regarding the recognition of the Medical College by the Medical Council of India.
5. Completion of internship certificate.
6. In case internship was done in a non-teaching hospital, a certificate from the Medical Council of India that the hospital has been recognized for internship.
7. Registration by any State Medical council and
8. Proof of SC/ST or OBC or physically handicapped status, as the case may be.

In addition to the above mentioned documents, candidate applying for admission to superspeciality courses has to produce degree/pass certificate of MD/MS/DNB degree with prescribed fee.

Intake of Students

The intake of students to each course shall be in accordance with the ordinance in this behalf.

Course Duration

- a. M.D. / M.S. Degree Courses:

The course of study shall be for a period of 3 completed years including examinations. (MCI PG REG 2000 10:1)

- b. D.M/M Ch Degree Courses; (MCI PG REG 2000, 10:2)

The duration of these courses shall be for a period of 3 completed years including examinations.

Training Method

The postgraduate training for degree shall be of residency pattern. The post graduate shall be trained with graded responsibilities in the management and treatment of patients entrusted to his/her care. The participation of the students in all facets of educational process is essential. Every candidate should take part in seminars, group discussions grand rounds, case

demonstration, clinics, journal review meetings, CPC and clinical meetings. Every candidate should be required to participate in the teaching and training program of undergraduate students. Training should include involvement in laboratory and experimental work, and research studies. Basic medical sciences students should be posted to allied and relevant clinical departments or institutions. Exposure to applied aspects of their learning should be addressed. Similarly, clinical subjects' students should be posted to basic medical sciences and allied specialty departments or institutions.

Training of superspeciality [M.Ch] should follow similar pattern. In addition, they have to be trained in advanced techniques of diagnosis and treatment pertaining to their specialty, participate actively in surgical operations as well.

Attendance, Progress and Conduct

A candidate pursuing degree course should work in the concerned department of the institution for the full period as a full time student. No candidate is permitted to run a clinic/laboratory/nursing home while studying postgraduate course

Each year shall be taken as a unit for the purpose of calculating attendance. Every student shall attend symposia, seminars, conferences, journal review meetings, grand rounds, CPC, case presentation, clinics and lectures during each year as prescribed by the department and not absent himself / herself from work without valid reasons. Every Candidate is required to attend a minimum of 80% of the training during each academic year of the post graduate course. This shall include assignments, assessment of full time responsibilities and participation in all facets of educational process. Provided further, leave of any kind shall not be counted as part of academic term without prejudice to minimum 80% attendance of training period every year. Leave benefits shall be as per university rules.

A post graduate student pursuing degree course in broad specialties, MD, MS and superspeciality courses DM, M.Ch would be required to present one poster presentation, read one paper in national/state conference and to present one research paper which should be published/accepted for publication/sent for publication during the period of his postgraduate studies so as to make him/her to be eligible to appear at the university degree examinations. (MCI, PG 2000, 13.9)

Any student who fails to complete the course in the manner stated above shall not be permitted to appear for the University Examinations.

Monitoring Progress of Studies

The learning process of students should be monitored through continuous appraisal and regular assessment. It not only helps teachers to evaluate students, but also students to evaluate themselves. The monitoring is done by the staff of the department based on participation of students in various teaching / learning activities. It may be structured and assessment done by using checklists that assess various aspects.

The learning outcomes to be assessed include:

- Personal Attitudes,
- Acquisition of Knowledge,
- Clinical and operative skills, skills of performing necessary tests/experiments
- Teaching skills.
- Documentation skills

Personal Attitudes:

The essential items are:

- Caring attitude, empathy
- Initiative in work and accepting responsibilities
- Organizational ability
- Potential to cope with stressful situations and undertake graded responsibility
- Trustworthiness and reliability
- To understand and communicate intelligibly with patients and others
- To behave in a manner which establishes professional relationships with patients and colleagues
- Ability to work in team
- A critical enquiring approach to the acquisition of knowledge

The Methods used mainly consist of observation. Any appropriate methods can be used to assess these. It is appreciated that these items require a degree of subjective assessment by the guide, supervisors and peers. However every attempt should be made to minimize subjectivity.

Acquisition of Knowledge:

Lectures: Lectures/theory classes as necessary may be conducted. It is preferable to have one class per week if possible. They may, be employed for teaching certain topics. Lectures may be didactic or integrated.

The following selected common topics for post graduate students of all specialties to be covered are suggested here. These topics can be addressed in general with appropriate teaching-learning methods centrally or at departmental level.

- History of medicine with special reference to ancient Indian medicine
- Basics of health economics and health insurance
- Medical sociology, Doctor –Patient relationship, role of family in disease
- Professionalism & Medical code of Conduct and Medical Ethics
- Research Methods, Bio-statistics
- Use of library, literature search ,use of various software and databases

- Responsible conduct of research
- How to write an article, publication ethics and Plagiarism
- Journal review and evidence based medicine
- Use of computers & Appropriate use of AV aids
- Rational drug therapy
- National Health and Disease Control Programmes
- Roles of specialist in system based practice
- Communication skills.
- Bio medical waste management
- Patient safety, medical errors and health hazards
- Patient's rights for health information and patient charter.

These topics may preferably taken up in the first few weeks of the 1st year commonly for all new postgraduates and later in 2nd year or 3rd year as required during their progression of the programme. The specialty wise topics can be planned and conducted at departmental level.

- a) Integrated teaching: These are recommended to be taken by multidisciplinary teams for selected topics, eg. Jaundice, Diabetes mellitus, thyroid diseases etc. They should be planned well in advance and conducted.

Journal Review Meeting (Journal club):

The ability to do literature search, in depth study, presentation skills, use of audio – visual aids, understanding and applying evidence based medicine are to be focused and assessed. The assessment is made by faculty members and peers attending the meeting using a checklist

Seminars / symposia:

The topics should be assigned to the student well in advance to facilitate in depth study. The ability to do literature search, in depth study, presentation skills and use of audio – visual aids are to be assessed using a checklist.

Clinico-Pathological conferences:

This should be a multidisciplinary case study of an interesting case to train the candidate to solve diagnostic and therapeutic problems by using an analytical approach. The presenter(s) are to be assessed using a check list similar to that used for seminar.

Medical Audit: Periodic morbidity and mortality meeting be held. Attendance and participation in these must be insisted upon. This may not be included in assessment.

Clinical Skills: Day to Day Work: Skills in outpatient and ward work should be assessed periodically. The assessment should include the candidates' sincerity and punctuality, analytical ability and communication skills

Clinical Meetings:

Candidates should periodically present cases to his peers and faculty members. This should be assessed using a check list.

Group discussions: Group discussions are one of the means to train and assess the student's ability to analyse the given problem or situation, apply the knowledge and make appropriate decisions. This method can be adopted to train and assess the competency of students in analyzing and applying knowledge.

Death review meetings/Mortality meetings: Death review meetings is important method for reflective learning. A well conducted morbidity and mortality meetings bring about significant reduction in complications, improve patient care and hospital services. They also address system related issues. Monthly meetings should be conducted with active participation of faculty and students. Combined death review meetings may be required wherever necessary.

Clinical and Procedural Skills:

The candidate should be given graded responsibility to enable learning by apprenticeship. The performance is assessed by the guide by direct observation. Particulars are recorded by the student in the log book.

Teaching Skills:

Candidates should be encouraged to teach undergraduate medical students and paramedical students, if any. This performance should be based on assessment by the faculty members of the department and from feedback from the undergraduate students

Attitude and Communication skills:

Candidates should be trained in proper communication skills towards interaction and communication with patients, attendees and society in general. There should be appropriate training in obtaining proper written informed consent, discussion and documentation of the proceedings. Structured training in various areas like consent, briefing regarding progress and breaking bad news are essential in developing competencies.

Variety of teaching –learning methods like Role play, video based training, standardized patient scenarios, reflective learning and assisting the team leader in all these areas will improve the skills. Assessment can be done using OSCE simulated scenarios and narratives or any appropriate means. Training to work as team member, lead the team whenever situation demands is essential. Mock drills to train and assess the readiness are very helpful.

Work diary / Log Book:

Every candidate shall maintain a Work Diary/Log Book and record his/her participation in the training programs conducted by the department such as journal reviews, seminars, etc. Special mention may be made of the presentations by the candidate as well as details of clinical or laboratory procedures, conducted by the candidate. A well written and validated Log Book reflects the competencies attained by the learner and points to the gap which needs address. This Log Book shall be scrutinized by concerned teachers periodically and certified, by the Head of Department and Head of the Institution, and presented during University Practical / Clinical examination.

Periodic tests:

In case of degree courses of three years duration (MD/MS, DM, M.Ch), the concerned departments may conduct three tests, two of them be annual tests, one at the end of first year and the other in the second year. The third test may be held three months before the final examination. The tests may include written papers, practical / clinical and viva voce. One of these practical/clinical tests should be conducted by OSPE (objective structured practical examination or OSCE (objective structured clinical examination) method. Records and marks obtained in such tests will be maintained by the Head of Department and sent to the University, when called for,

Assessment

Assessment should be comprehensive & objective. It should address the stated competencies of the course. The assessment needs to be spread over the duration of the course.

FORMATIVE ASSESSMENT, ie., assessment during the training would include:

Formative assessment should be continual and should assess medical knowledge, patient care, procedural & academic skills, interpersonal skills, professionalism, self directed learning and ability to practice in the system.

General Principles

Internal Assessment should be frequent, cover all domains of learning and used to provide feedback to improve learning: it should also cover professionalism and communication skills. The Internal Assessment should be conducted in theory and clinical examination.

Quarterly assessment during the Postgraduate training course should be based on following educational activities:

1. Journal based/recent advances learning
2. Patient based/Laboratory or Skill based learning
3. Self directed learning and teaching
4. Departmental and interdepartmental learning activity
5. External and outreach Activities/CMEs

Records: Records and marks obtained in tests will be maintained by the Head of the Departments and will be made available to the University or MCI.

Procedure for defaulter:

Every department should have a committee to review such situations. The defaulting candidate is counseled by the guide and head of the department. In extreme cases of default the departmental committee may recommend that defaulting candidate be withheld from appearing the examination, if she/he fails to fulfill the requirements in spite of being given adequate chances to set himself or herself right.

Dissertation: Every candidate pursuing MD/MS degree course is required to carry out work on a selected research project under the guidance of a recognized post graduate teacher. The results of such a work shall be submitted in the form of a dissertation.

The dissertation is aimed to train a post graduate student in research methods and techniques. It includes identification of a problem, formulation of hypothesis, search and review of literature, getting acquainted with recent advances, designing of a research study, collection of data, critical analysis and comparison of results and drawing conclusions.

Every candidate shall submit to the Registrar (Academic) of the University in the prescribed proforma, a synopsis containing particulars of proposed dissertation work within six months from the date of commencement of the course on or before the dates notified by the University. The synopsis shall be sent through the proper channel.

Such synopsis will be reviewed and the dissertation topic will be registered by the University. No change in the dissertation topic or guide shall be made without prior approval of the University.

The dissertation shall be written under the following headings:

1. Introduction
2. Aims or Objectives of study
3. Review of Literature
4. Material and Methods
5. Results

6. Discussion
7. Conclusion
8. Summary
9. References
10. Tables
11. Annexure

The written text of dissertation shall be not less than 50 pages and shall not exceed 150 pages excluding references, tables, questionnaires and other annexure. It should be neatly typed in double line spacing on one side of paper (A4 size, 8.27” x 11.69”) and bound properly. Spiral binding should be avoided. The dissertation shall be certified by the guide, head of the department and head of the Institution.

Adequate number of copies as per norms and a soft copy of dissertation thus prepared shall be submitted to the Controller of Examinations six months before final examination or before the dates notified by the University.

The dissertation shall be valued by examiners appointed by the university. Acceptance of dissertation work is an essential precondition for a candidate to appear in the University examination.

Guide:

The academic qualification and teaching experience required for recognition by this University as a guide for dissertation work is as per Medical Council of India Minimum Qualifications for Teachers in Medical Institutions Regulations, 1998 and its amendments thereof. Teachers in a medical college/institution having a total of eight years teaching experience out of which at least five years teaching experience as Lecturer or Assistant Professor gained after obtaining post graduate degree shall be recognized as post graduate teachers.

A Co-guide may be included provided the work requires substantial contribution from a sister department or from another medical institution recognized for teaching/training by this University / Medical Council of India. The co-guide shall be a recognized post graduate teacher of BLDE (Deemed to be University).

Change of guide:

In the event of a registered guide leaving the college for any reason or in the event of death of guide, guide may be changed with prior permission from the University.

Schedule of Examination:

The examination for M.D. /M.S and DM/M.Ch courses shall be held at the end of three academic years. The university shall conduct two examinations in a year at an interval of four to six months between the two examinations. Not more than two examinations shall be conducted in an academic year.

Scheme of Examination

M.D. /M.S. Degree

M.D. / M.S. Degree examinations in any subject shall consist of dissertation, written papers (Theory), Practical/Clinical and Viva Voce.

Dissertation:

Every candidate shall carryout work and submit a Dissertation as indicated above. Acceptance of dissertation shall be a precondition for the candidate to appear for the final examination.

Written Examination (Theory):

Written examination shall consist of **four** question papers, each of **three** hours duration. Each paper shall carry 100 marks. Out of the **four** papers, the 1st paper in clinical subjects will be on applied aspects of basic medical sciences and 4th paper on Recent advances, which may be asked in any or all the papers. In basic medical subjects and para-clinical -subjects, questions on applied clinical aspects should also be asked.

Practical / Clinical Examination:

In case of practical examination, it should be aimed at assessing competence and skills of techniques and procedures as well as testing students ability to make relevant and valid observations, interpretations and inference of laboratory or experimental work relating to his/her subject.

In case of clinical examination, it should aim at examining clinical skills and competence of candidates for undertaking independent work as a specialist. Each candidate should examine at least one long case and two short cases minimum. However additional assessment methods can be adopted which will test the necessary competencies reasonably well.

The total marks for Practical / Clinical examination shall be 300.

Viva Voce:

Examination shall aim at assessing depth of knowledge, logical reasoning, confidence and oral communication skills.

The total marks shall be 100:

- 80 Marks, for examination of all components of syllabus
- 20 Marks for Pedagogy

Examiners:

There shall be at least four examiners in each subject. Out of them two shall be external examiners and two shall be internal examiners. The qualification and teaching experience for appointment as an examiner shall be as laid down by the Medical Council of India.

Criteria for pass & distinction: Criteria for declaring as pass in University Examination: A candidate shall secure not less than 50% marks in each head of passing which shall include (1) Theory, (2) Practical/clinical and (3) viva voce examination. The candidate should pass independently in practical/clinical examination and Viva Voce: vide MCI pg 2000 Reg no 14(4) (Ciii)

Obtaining a minimum of 40% marks in each theory paper and not less than 50% cumulatively in all the four papers for degree examinations. Obtaining of 50% marks in Practical examination shall be mandatory for passing the examination as a whole in the said degree examination as the case may be.[amendment of MCI PG Regulations clause 14 dated 5.4.2018]

A candidate securing less than 50% of marks as described above shall be declared to have failed in the examination. Failed candidate may appear in any subsequent examination upon payment of fresh fee to the Controller of Examinations.

Declaration of distinction: A successful candidate passing the University examination in first attempt will be declared to have passed the examination with distinction, if the grand total aggregate of marks is 75 percent and above.

Distinction will not be awarded for candidates passing the examination in more than one attempt.

D.M/M.Ch Degree

DM/M.Ch Degree examinations in any subject shall consist of written theory papers (theory), practical/clinical and Viva voce.

Written Examination (Theory):

Written examination shall consist of **four** question papers, each of **three** hours duration. Each paper shall carry 100 marks. Out of the **four** papers, the 1st paper in clinical subjects will be on applied aspects of basic medical sciences. Recent advances may be asked in any or all the papers. In basic medical subjects and para-clinical -subjects, questions on applied clinical aspects should also be asked.

Practical / Clinical Examination:

In case of practical examination, it should be aimed at assessing competence and skills of techniques and procedures as well as testing students ability to make relevant and valid observations, interpretations and inference of laboratory or experimental work relating to his/her subject.

In case of clinical examination, it should aim at examining clinical skills, competence of candidates for undertaking independent work as a specialist. Each candidate should examine at least one long case and two short cases.

The total marks for Practical / clinical examination shall be 300.

Viva Voce:

Examination shall aim at assessing depth of knowledge, logical reasoning, confidence and oral communication skills.

The total marks shall be 100:

- 80 Marks, for examination of all components of syllabus
- 20 Marks for Pedagogy

Examiners: There shall be at least four examiners in each subject. Out of them two shall be external examiners and two shall be internal examiners. The qualification and teaching experience for appointment as an examiner shall be as laid down by the Medical Council of India.

Criteria for passing and distinction: Criteria for declaring as pass in University Examination: A candidate shall secure not less than 50% marks in each head of passing which shall include (1) Theory, (2) Practical including clinical and (3) viva voce examination. The candidate should pass independently in practical/clinical examination vide: MCI pg 2000 Reg no 144-c (iii).

Obtaining a minimum of 40% marks in each theory paper and not less than 50% cumulatively in all the four papers for degree examinations. Obtaining of 50% marks in Practical examination shall be mandatory for passing the examination as a whole in the said degree examination as the case may be.[amendment of MCI PG Regulations clause 14 dated 5.4.2018]

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Declaration of distinction: A successful candidate passing the University examination in first attempt will be declared to have passed the examination with distinction, if the grand total aggregate of marks is 75 percent and above.

Distinction will not be awarded for candidates passing the examination in more than one attempt.

Number of candidates per day: The maximum number of candidates for practical / clinical and viva-voce examination shall be as under:

- MD / MS Courses: Maximum of 8 per day
- DM/M.Ch Maximum of 3 per day

Additional annexure to be included in all curricula

Postgraduate Students Appraisal Form
Pre/Para/Clinical Disciplines

Name of Department/Unit :
Name of the PG Student :
Period of Training : FROM..... TO.....

| Sr. No | PARTICULARS | Not Satisfactory | Satisfactory | More Than Satisfactory | Remarks |
|--------|------------------------------------------------------|------------------|--------------|------------------------|---------|
| | | 1 2 3 | 4 5 6 | 7 8 9 | |
| 1 | Journal based/recent advances learning | | | | |
| 2 | Patient based /Laboratory or Skill based learning | | | | |
| 3 | Self directed learning and teaching | | | | |
| 4 | Departmental and interdepartmental learning activity | | | | |
| 5 | External and Outreach Activities/CMEs | | | | |
| 6 | Thesis/Research work | | | | |
| 7 | Log Book Maintenance | | | | |

Publications Yes/No

Remarks*
.....
.....
.....

*Remarks: Any significant positive or negative attributes of a postgraduate student to be mentioned. For score less than 4 in any category, remediation must be suggested. Individual feedback to postgraduate student is strongly recommended.

SIGNATURE OF ASSESSEE

SIGNATURE OF GUIDE

SIGNATURE OF HOD

SIGNATURE OF UNIT CHIEF

SECTION II

MS In Otorhinolaryngology & Head & Neck Surgery

Goal

The postgraduate course, M.S(Otolaryngology) should enable a medical graduate to become a competent specialist, acquire knowledge and skills in educational technology for teaching medical, dental and health sciences and conduct research in bio-medical science.

The MS course in Otolaryngology is a three year integrated course after satisfactory completion of the course the candidate shall be fully conversant with theory and practical aspects of otolaryngology and be able to practice otolaryngology completely, confidently and safely in the community that he/she serves.

Objectives

- 1) Who shall recognize the health needs of the community, and carry out professional obligations ethically and in keeping with the objectives of the national health policy.
- 2) Who shall have mastered most of the competencies, that are required to be practiced at the secondary and the tertiary levels of the health care delivery system.
- 3) Who shall be aware of the contemporary advances and developments in Otolaryngology.
- 4) Who shall have acquired a spirit of scientific inquiry and is oriented to the principles of research methodology and epidemiology:
- 5) Who shall have acquired the basic skills in teaching the medical and paramedical students.
- 6) Continue to evince keen interest in learning and teaching Otolaryngology whether he is in a teaching institution or is a practicing surgeon.

Specific Objective

The following objective is laid out to achieve the goals of the course. These objectives are to be achieved by the time the candidate completes the course. The Objectives may be considered under the subheadings.

1. Knowledge (Cognitive domain)
2. Skills (Psycho motor domain)
3. Human values, Ethical practice and Communication abilities

Knowledge

- Demonstrate understanding of basic sciences relevant to this specialty.
- Describe Etiology, Pathophysiology, principals of diagnosis and management of common problems including emergencies, in adults and children.
- Describe indications and methods for fluid and electrolyte replacement therapy including blood transfusion.
- Describe common malignancies in the country and their management including prevention.

- Identify social, economic, environmental and emotional determinants in a given case, and take them into account for planning therapeutic measures.
- Recognize conditions that may be outside the area of his specialty, competence and to refer them to the proper specialties.
- Update oneself by self study and by attending course, conferences and seminars relevant to the specialty.
- Teach and guide his team, colleagues and other students.
- Undertake audit, use information technology tools and carry out research, both basic and clinical, with the aim of publishing his work and presenting his work at various scientific fora.

Skills

- Take a proper clinical history, examine the patients, perform essential diagnostic procedures and order relevant tests and interpret them to come to a reasonable diagnosis of various ailments in the region.
- Perform common operative procedures in Otorhinolaryngology.
- Provide basic and advanced life saving support services (BLS & ALS) in emergency situations.
- Undertake complete patient monitoring including the preoperative and post operative care of the patient.
- Should be able to perform OPD procedures; first observe the procedure, then do it under supervision of a teacher and then perform it independently.

Human Values, Ethical practice and Communication abilities

Adopt ethical principles in all aspects of his/her practice. Professional honesty and integrity are to be fostered. Care is to be delivered irrespective of the social status, caste, creed or religion of the patient.

- Develop communication skills, in particular the skill to explain various options available in management and to obtain a true informed consent from the patient.
 - Provide leadership qualities.
 - Apply high moral and ethical standards while carrying out human or animal research.
 - Be humble and accept the limitations in his knowledge and skill and to ask for help from colleagues when needed.
- Respect patient's rights and privileges including patient's right to information and right to seek a second opinion.

Course Contents

i) Theory

1. Basic sciences

- Evolution of Otorhinolaryngology, Documentation of Patient information, Statistical Analysis, Publication Methodology, Research avenues in Otorhinolaryngology.

- Medicolegal aspects in Otolaryngology
- Genetics in ENT
- Anatomy of the ear
- Physiology of hearing & equilibrium
- Anatomy of nose and paranasal sinuses
- Anatomy of pharynx , oesophagus , deglutition
- Anatomy of larynx and tracheobronchial tree
- Physiology of respiration
- Physiology of generation of speech.
- Surgical anatomy of skull base , cranial nerves,
- Imaging and radiology pertaining to ear, nose and throat (ENT)
- Knowledge of immunology and microbiology as regards ENT
- Radiotherapy and chemotherapy in head & neck cancers
- Wound healing , principles of laser surgery
- Basic of anaesthesia and intensive care in relation to ENT
- Skin flaps
- Through knowledge of anatomy of head and neck region including thyroid, neck spaces and salivary glands
- Physiology of smell
- H1 N1, Diphtheria, Dengue and HIV in ENT
- Computer and Robotic surgeries in ENT
- Pharmacology in ENT.

2. Audiology and speech

Brief Knowledge of Acoustics, Diagnostic Audiometry, Diagnostic Testing of Vestibular System, Epidemiology, Prevention, Rehabilitation of Balance and Hearing Disorders, Hearing Aids.

3. Otology

- Diseases Of External Auditory Canal
- Diseases of Middle Ear – Acute Suppurative Otitis Media, CSOM.
- Complications Of CSOM
- Plastic Surgery Of Ear
- Otosclerosis
- SN Loss In Adults And Children
- Vertigo, Meniere’s Disease
- Ototoxicity
- Tumours: Vestibular Schwannoma, Tumours Middle Ear Cleft, Glomus Jugulare
- Disorders of Facial Nerve
- Cochlear Implants
- Approaches to lateral skull base

4. Laryngology

- Acute and Chronic Infections of Oral Cavity, Pharynx, Tonsils and Larynx
- Trauma And Stenosis of Larynx
- Management of Obstructed Airway and Tracheotomy
- Diagnosis of voice disorders, Acoustic analysis, Videostroboscopic assessment and Disorders of Voice
- Neurological Affections of Pharynx and Larynx
- Pharyngeal Pouch
- Tumours of Larynx
- Angiofibroma and Nasopharyngeal Lesions
- Tumours of Oropharynx and Lymphoma Head and Neck
- Tumours of Hypopharynx
- Surgeries for anterior and lateral skull base lesions
- Benign Diseases of The Neck
- The Thyroid Gland and Disorders

5. Rhinology

- Congenital anomalies of the nose and surgical management
- Disorders and trauma of facial skeleton
- Disorders and nasal septum
- CSF rhinorrhoea
- Epistaxis
- Snoring and sleep apnea, sleep disorders and sleep laboratory
- Chronic granulomas of nose and paranasal sinuses
- The orbit in relation to ENT
- Transphenoidal hypophysectomy
- Overview of facial pain and headache

6. Entrepreneurship and communication skills in ENT

i) Practical , Clinical

Mandatory

- Cadaver Dissection of Head and Neck
- 10 Cadaver temporal bone dissection which includes Cortical Mastoidectomy , Stapedectomy
 - MRM and Radical mastoidectomy
 - Facial nerve decompression
 - Posterior tympanotomy
 - Labyrinthectomy
 - Endolymphatic sac decompression
 - Traslabyrinthine approach to IAM
 - Stapedectomy

ii) Essential list Surgical Procedures

Following procedures are classified as:

- a) To be done independently (PI)
- b) To assist a senior specialist, consultant (PA)
- c) To wash and observe the procedure (O)

Otology

- To be done independently (PI)
 - Cortical Mastoidectomy – 5 Cases
 - MRM / Radical Mastoidectomy – 5 Case 6
 - Myringoplasty-5 Cases
 - Myringotomy and Grommet Insertion – 3 Cases
 - Ossiculoplasty- 1 Case
- To wash and observe a senior (O)/To assist a senior specialist, consultant (PA)
 - Facial N Decompression
 - Stapedectomy

Rhinology

- To be done independently (PI)
 - Reduction of fracture nasal bones – 2 cases
 - SMR/Septoplasty- 10 cases
 - Diagnostic nasal endoscopy -10 cases
 - FESS : 5cases
 - Uncinectomy
 - Polypectomy
 - Anterior ethmoidal cell clearance
 - Middle meatal antrostomy
 - Caldwell Luc – one case
 - Antral lavage – 5 cases
- To assist or observe
 - FESS – Posterior. Ethmoid , sphenoid , frontal sinus surgery
 - Maxillo-facial surgeries
 - External operations of frontoethmoid sinus
 - Maxillectomy Total and Partial
 - Rhinoplasty
 - Endoscopic DCR
 - Navigation surgery for anterior or lateral skull base

Laryngology, Head and Neck

- To have done independently
 - Tracheostomy – 5 cases
 - Tonsillectomy – 10 cases
 - Adenoidectomy – 5 cases
 - DL Scopy – 5 cases
 - Oesophagoscopy, Upper oesophagus foreign body removal - 5 cases
 - I&D Peritonsillar abscess: 5 cases

To Assist or Observe

- Bronchoscopy
- Total / Partial Laryngectomy
- Block dissections of neck

To Wash and Observe a Senior

- Thyroid surgery
- Salivary gland surgery
- Microlaryngeal surgery
- Debridement of deep neck space infections

- Should be able to perform OPD procedures; first observe the procedure, then do it under supervision of a teacher and then perform it independently. The list includes:

- Ear syringing
- Repair of ear lobe tear
- Removal of foreign bodies from ear and nose
- Dressing of wounds
- Diagnostic Nasal Endoscopy
- Videolaryngoscopy
- Videostroboscopy
- Otomicroscopy
- Suction Clearance of ears
- Anterior Nasal Packing
- Removal of Nasal Packs
- Nasal Douche
- Antral Lavage
- Removal of maggots

Teaching and Learning Activities:

A candidate pursuing the course should work in the institution as a full time student. No candidate should be permitted to run a clinic, laboratory, nursing home while studying postgraduate course. Each year should be taken as a unit for the purpose of calculating attendance.

Every student shall attend teaching and learning activities during each year as prescribed by the department and not absent himself/ herself from work without valid reasons.

A list of teaching and learning activities designed to facilities students acquire essential knowledge and skills outlined in course contents is given below.

- i. **Lectures:** Lectures are to be kept to a minimum. They may however, be employed for teaching certain topics. Lectures may be didactic or integrated.
 - a) **Didactic Lectures:** Recommended for selected common topics for post graduate students of all specialties. Few topics are suggested as examples.
 - 1) Bio-statistics
 - 2) Use of library
 - 3) Medical code of Conduct and medical Ethics
 - 4) National Health and Disease Control Programmes
 - 5) Communication Skills etc.
 - b) **Integrated Lectures:** These are recommended to be taken up by multidisciplinary teams for selected topics, e.g. Jaundice, Diabetes mellitus Thyroid etc.
- ii. **Journal Club:** Recommended to be held once a week. All the PG students are expected to attend actively participate in discussion and enter in the Log Book relevant details. Further, every candidate must make a presentation from the allotted journal (s), selected articles at least three times a year and a total of 6 seminar presentations in two years. The presentations would be evaluated using check lists and would carry weightage for internal assessment. (See checklist in Section IV) a time table with names of the student and the moderator should be announced in advance.
- iii. **Subject Seminar:** Recommended to be held once a week. All the PG students are expected to attend and actively participate in discussion and enter in the Log Book relevant details further, every candidate must present on selected topics as least four times a year and a total of 12 seminar presentations in three years. The presentations would be evaluated using check lists and would carry weightage for internal assessment (Sec Checklist in section IV). A timetable for the subject with names of the student and the moderator should e announced in advance.

- iv. **a) Head and Neck Cadaver Dissection,**
- **Superficial and Deep Neck space**
 - **Laryngectomy**
 - Major salivary gland excision
 - Thyroidectomies
- b) Cadaver Temporal bone dissection** which includes:
- a. Cortical Mastoidectomy
 - b. MRM and Radical Mastoidectomy,
 - c. Facial Nerve Decompression,
 - d. Posterior Tympanotomy,
 - e. Labyrinthectomy,
 - f. Endolymphatic Sac Decompression
- v. **Ward Rounds :** Ward rounds may be service or teaching rounds
- a. Service Rounds:** Post graduates and Interns should do every day for the care of the patients. Newly admitted patients should be worked up by the PGs and presented to the seniors the following day.
 - b. Teaching Rounds:** Every unit should have 'grand rounds' for teaching purpose. A diary should be maintained for day to day activities by the students.
- vi. **Clinico- Pathological Conference:** Recommended at least once in three months for all post graduate students. Presentation will be done by rotation. If cases are not available due to lack of clinical postmortems, it could be supplemented by published CPCs.
- vii. **Clinical cases** (minimum of 40 cases) to be presented, which will be assessed by using Check lists (See Section IV).
- viii. **Inter-departmental Meetings: (Vertical and Horizontal Integration)** With departments of Pathology and Radio-Diagnosis. Interesting cases and the imaging modalities should be discussed. These meetings should be held once in two months and attended by post graduate students and relevant entries must be made in the Log Book.
- ix. **Teaching skills:** Post graduate students must teach under graduate students (e.g. medical, nursing) by taking demonstrations, bed side clinics, tutorials, lectures etc. Assessment is made using a checklist by faculty, as well as students. (See mode check list section IV). Record of their participation to be kept in log book. Training of post graduate in educational science and technology is recommended.

i) Personal Attitudes. The essential items are:

- Caring attitudes,
- Organizational ability,
- Potential to cope with stressful situations and undertake responsibility Trust worthiness and reliability
- To understand and communicate intelligibly with patients and others
- To behave in a manner which establishes professional relationship with patients and colleagues Ability to work in team

A critical enquiring approach to the acquisition of knowledge

The methods used mainly consist of observation. It is appreciated that these items require a degree of subjective assessment by the guide, supervisors and peers.

ii) **Acquisition of Knowledge:** The methods used comprise of Log Book which records participation in various teaching, learning activities by the students. The number of activities attended and the number in which presentations are made are to be recorded. The log book should periodically be validated by the supervisors.

Journal Review Meeting (Journal Club): The ability to do literature search, in depth study, presentation skills and use of audio visual aids are to be assessed. The assessment is made by faculty members and peers attending the meeting using a checklist (see Model Checklist – I, Section IV).

Seminars, Symposia: The topics should be assigned to the student well in advance to facilitate in depth study. The ability to do literature search, in depth study, presentation skills and use of audio visual aids are to be assessed using a checklist (See Model – I Checklist – II Section IV).

Clinico-pathological Conferences: This should be a multidisciplinary case study of an interesting case to train the candidate to solve diagnostic and therapeutic problems by using an analytical approach. The presenter(s) are to be assessed using a check list similar to that used for seminar.

iii) Clinical Skills

Day to day work: Skills in outpatient and ward work should be assessed periodically. The assessment should include the candidate sincerity and punctuality, analytical ability and communication skills (see Model checklist III, Section IV).

Clinical Meetings: Candidates should periodically present cases to his peers and faculty members. This should be assessed using a check list (see Model checklist III, Section IV).

Clinical and Procedural skills: The candidate should be given graded responsibility to enable learning by apprenticeship. The performance is assessed by the guide by direct observation. Particulars are recorded by the student in the log book (Table No.3, Section IV).

iv) Teaching skills: Candidates should be encouraged to teach undergraduate medical students and paramedical students, if any. This performance should be based on assessment by the faculty members of the department and from feedback from the undergraduate students (see Model checklist Section IV).

v) Dissertation in the Department: Periodic presentations are to be made in the department. Initially the topic selected is to be presented before submission to the University for registration, again before finalization for critical evaluation and another before final submission of the completed work.

vi) Work diary / Log Book: Every candidate shall maintain a work diary and record his/her participation in the training programmes conducted by the department such as journal reviews, seminars etc. Special mention may be made of the presentations by the candidate as well as details of clinical or laboratory procedures, if any conducted by the candidate. The work diary shall be scrutinized and certified by the Head of the department and Head of the Institution and presented in the university practical, clinical examination.

vii) Periodic tests: The department may conduct three tests, two of them annual tests one at the end of first year and the other in the second year. The third test may be held three months before the final examination. The tests may include written papers practical, clinical and viva voce.

viii) Records: Records, log books and marks obtained in tests will be maintained by the head of the department and will be made available to the University or MCI.

Log Book: The log book is a record of the day to day activities of the candidate during his training. Internal assessment should be based on the evaluation of the log book. Collectively, log books are a tool for the evaluation of the training programme of the institution by external agencies. The record includes academic activities as well as the presentations and procedures carried out by the candidate.

Procedure for defaulters: Every department should have a committee to review such situations. The defaulting candidate is counseled by the guide and head of the department. In extreme cases of default the departmental committee may recommend that defaulting candidate be withheld from appearing the examination, if she/he fails to fulfill the requirements in spite of being given adequate chances to set himself or herself right.

Scheme of Examination:

i) Theory: Total Marks -400 Marks

There shall be four question papers, each of three hours duration. Each paper shall consist of 2 long questions carrying 20 marks each and 6 short questions carrying 10 marks each.

Total marks for each paper will be 100. Questions on recent advance may be asked in any or all the papers. Details of distribution of topics for each paper will be as follows.

| | | |
|------------|--------------------------------------------------------------------------------|-----------|
| Paper I: | Basic Sciences | 100 marks |
| | 1. Anatomy | |
| | 2. Physiology | |
| | 3. Other basic science topics covered in syllabus | |
| Paper II: | Rhinology including recent advances in syllabus | 100 marks |
| Paper III: | Otology including recent advances | 100 marks |
| Paper IV: | Laryngology and pharyngology & Head and Neck Surgery including recent advances | 100 Marks |

Note: The distribution of chapters, topics shown against the papers are suggestive only.

ii) Clinical: Total Marks - 300 marks

There shall be one long case and three short cases to be examined and presented by each candidate.

Type of cases

Long case 1 120 marks

Short cases 3 (60x3) 180 marks

iii) Viva voce 100 marks**1) Viva – Voce Examination:** (80 marks)

All examiners will conduct viva-voce conjointly on candidates comprehension analytical approach, expression and interpretation of data. It includes all components of course contents. In addition candidates may be also be given case reports, charts, gross specimens, Histo-pathology slides, X-rays, ultrasound, CT scans images, Temporal bone dissection etc, for interpretation will be asked. It includes discussion on dissertation also.

2) Pedagogy Exercise : (20 marks)

A topic be given to each candidate in the beginning of clinical examination. He/she is asked to make a presentation on the topic for 8-10 minutes.

| Theory | Clinical | Viva Voce | Grand Total |
|--------|----------|-----------|-------------|
| 400 | 300 | 100 | 800 |
| | | | |

Books: (Latest Editions of the following)

- i. Scott Brown's Text book of Otolaryngology. 8th Edn. Publishers: Butterworth & Co Ltd
- ii. Cummings otolaryngology, Head & Neck Surgery. 5th Edn. Publishers: Mosby
- iii. Rob & Smith; Operative Surgery. Publishers: 4th Edn. Butterworth - Heinemann
- iv. Paparella, Otolaryngology. Publishers: W B Saunders Co.
- v. Logan & Turner-Diseases of ENT. Publishers: Wright/Verghese & co
- vi. Shambaugh- Surgery of the Ear. 6th Edn. Publishers: W B Saunders Co.
- vii. Ballenger- Laryngology. Publishers: 17th Edn. Williams & Wilkins
- viii. GeraldEnglish-Otolaryngology. Publishers: Lippencott-Roven, Philadelphia/New york
- ix. Stammberger- Endoscopic Sinus Surgery. Publishers: W.B.Saunders Co.
- x. Stell & Maran- Head & Neck Surgery. 5th Edn. Publishers: Oxford University Press
- xi. Eugene Meyers-Head & Neck Surgery. Publishers: W.B.Saunders Co
- xii. David.W.Kennedy-Diseases of the Sinuses, Diagnosis and management , 2001
- xiii. Robert Sataloff- Laryngology
- xiv. K R Setharaman- Communication skills in medical practice (Doctor-Patient communication) Jaypee brother medical publications.
- xv. Innovation and Entrepreneurship in health care sector: from idea to finding to launch 461 green publishing.

Journals:

- 1) The Laryngoscope – Lippincott Williams & William
- 2) Indian Journal of Otolaryngology – AOI
- 3) Annals of Otology , Rhinology , Laryngology – Annals Publishing Co
- 4) Archives of Otolaryngology
- 5) British Journal of Otorhinolaryngology
- 6) Indian Journal of Otology
- 7) Recent advances in Otorhinolaryngology – MOSBY
- 8) The Otolaryngology Clinics of North America – WB Saunders Company

SECTION III**Format of Model Check List****Check List-I.****MODEL CHECK-LIST FOR EVALUATION OF JOURNAL REVIEW PRESENTATIONS**

Name of the Student: _____

Name of the Faculty/Observer: _____ Date: _____

| Sl No | Items for observation during presentation | Poor 0 | Below Average 1 | Average 2 | Good 3 | Very Good 4 |
|-------|-----------------------------------------------------------------------------|-----------|--------------------|--------------|-----------|----------------|
| 1. | Article chosen was | | | | | |
| 2. | Extent of understanding of scope & objectives of the paper by the Candidate | | | | | |
| 3. | Whether cross references have been consulted | | | | | |
| 4. | Whether other relevant publications consulted | | | | | |
| 5. | Ability to respond to questions on the paper/subject | | | | | |
| 6. | Audio-Visual aids used | | | | | |
| 7. | Ability to defend the paper | | | | | |
| 8. | Clarity of presentation | | | | | |
| 9. | Any other observation | | | | | |
| | Total Score | | | | | |

Check list-II**MODEL CHECK-LIST FOR EVALUATION OF SEMINAR
PRESENTATIONS**

Name of the Student: _____

Name of the Faculty/Observer: _____ Date: _____

| Sl. No. | Items for observation during presentation | Poor 0 | Below Average 1 | Average 2 | Good 3 | Very Good 4 |
|---------|-----------------------------------------------|-----------|--------------------|--------------|-----------|----------------|
| 1. | Whether other relevant publications consulted | | | | | |
| 2. | Whether cross references have been consulted | | | | | |
| 3. | Completeness of Preparation | | | | | |
| 4. | Clarity of Presentation | | | | | |
| 5. | Understanding of subject | | | | | |
| 6. | Ability to answer questions | | | | | |
| 7. | Time scheduling | | | | | |
| 8. | Appropriate use of Audio-Visual aids | | | | | |
| 9. | Overall performance | | | | | |
| 10. | Any other observation | | | | | |
| | Total Score | | | | | |

Check List-III**MODEL CHECK LIST FOR EVALUATION OF CLINICAL WORK IN WARD**

/OPD (To be completed once a month by respective Unit Heads including posting in other departments)

Name of the Student _____

Name of the Unit Head _____ Date: _____

| Sl. No. | Points to be considered | Poor 0 | Below Average 1 | Average 2 | Good 3 | Very Good 4 |
|---------|--------------------------------------------------------------------------------------|-----------|--------------------|--------------|-----------|----------------|
| 1. | Regularity of attendance | | | | | |
| 2. | Punctuality | | | | | |
| 3. | Interaction with colleagues and supportive staff | | | | | |
| 4. | Maintenance of case records | | | | | |
| 5. | Presentation of cases during rounds | | | | | |
| 6. | Investigations work up | | | | | |
| 7. | Beside manners | | | | | |
| 8. | Rapport with patients | | | | | |
| 9. | Counselling patient's relatives for blood donation or Postmortem and Case follow up. | | | | | |
| 10. | Over all quality of Ward work | | | | | |
| | Total Score | | | | | |

Check List-IV**EVALUATION FORM FOR CLINICAL PRESENTATION**

Name of the Student _____

Name of the Unit Head _____ Date: _____

| Sl. No. | Points to be considered | Poor 0 | Below Average 1 | Average 2 | Above Average 3 | Very Good 4 |
|---------|-------------------------------------------------------------------------------------------|-----------|--------------------|--------------|--------------------|----------------|
| 1. | Completeness of history | | | | | |
| 2. | Whether all relevant points elicited | | | | | |
| 3. | Clarity of Presentation | | | | | |
| 4. | Logical order | | | | | |
| 5. | Mentioned all positive and negative points of importance | | | | | |
| 6. | Accuracy of general physical examination | | | | | |
| 7. | Whether all physical signs elicited correctly | | | | | |
| 8. | Whether any major signs missed or misinterpreted | | | | | |
| 9. | Diagnosis: Whether it follows logically from history and findings | | | | | |
| 10. | Investigations required * Complete | | | | | |
| | *Relevant order | | | | | |
| | *Interpretation of investigations | | | | | |
| 11. | Ability to react of questioning Whether it follows logically from history and findings | | | | | |
| 12. | Ability to defend diagnosis | | | | | |
| 13. | Ability to justify differential diagnosis | | | | | |
| 14. | Others | | | | | |
| | Grand Total | | | | | |

Check List-V

MODEL CHECK LIST FOR EVALUATION OF TEACHING SKILL PRACTICE

| Sl. No. | | Strong Point | Weak Point |
|---------|-------------------------------------------------------|--------------|------------|
| 1. | Communication of the purpose of the talk | | |
| 2. | Evokes audience interest in the subject | | |
| 3. | The introduction | | |
| 4. | The sequence of ideas | | |
| 5. | The use of practical examples and/or illustrations | | |
| 6. | Speaking style (enjoyable,monotonous,etc.,specify) | | |
| 7. | Attempts audience participation | | |
| 8. | Summary of the main points at the end | | |
| 9. | Asks questions | | |
| 10. | Answers questions asked by the audience | | |
| 11. | Rapport of speaker with his audience | | |
| 12. | Effectiveness of the talk | | |
| 13. | Uses A.V. aids appropriately | | |

Check List-VI

MODEL CHECK LIST FOR DISSERTATION PRESENTATION

Name of the Student: _____

Name of the Faculty: _____ Date: _____

| Sl. No. | Points to be considered divine | Poor 0 | Below Average 1 | Average 2 | Good 3 | Very Good 4 |
|---------|---------------------------------------|-----------|--------------------|--------------|-----------|----------------|
| 1. | Interest shown in selecting a topic | | | | | |
| 2. | Appropriate review of literature | | | | | |
| 3. | Discussion with guide & other faculty | | | | | |
| 4. | Quality of Protocol | | | | | |
| 5. | Preparation of proforma | | | | | |
| | Total Score | | | | | |

Check List-VII**CONTINUOUS EVALUATION OF DISSERTATION WORK BY GUIDE/CO-GUIDE**

Name of the Student: _____

Name of the Faculty: _____ Date: _____

| Sl. No. | Items for observation during presentations | Poor | Below Average | Average | Good | Very Good |
|---------|--------------------------------------------|------|---------------|---------|------|-----------|
| 1. | Periodic consultation with guide/co-guide | | | | | |
| 2. | Regular collection of case material | | | | | |
| 3. | Depth of analysis/discussion | | | | | |
| 4. | Departmental presentation of findings | | | | | |
| 5. | Quality of final output | | | | | |
| 6. | Others | | | | | |
| | Total Score | | | | | |

Check List-VIII**Postgraduate Students Appraisal Form****Pre / Para /Clinical Disciplines**

Name of the Department/Unit:

Name of the PG Student:

Period of Training: FROM.....TO.....

| Sr No | PARTICULARS | Not Satisfactory | Satisfactory | More Than Satisfactory | |
|-------|------------------------------------------------------|------------------|--------------|------------------------|-------|
| | | 1 2 3 | 4 5 6 | | 7 8 9 |
| 1 | Journal based / recent advances learning | | | | |
| 2 | Patient based /Laboratory or Skill/ based learning | | | | |
| 3 | . Self directed learning and teaching | | | | |
| 4 | Departmental and interdepartmental learning activity | | | | |
| 5 | External and Outreach Activities / CMEs | | | | |
| 6 | Thesis / Research work | | | | |
| 7 | Log Book Maintenance | | | | |

Publications

Yes/ No

Remarks* _____

***REMARKS:** Any significant positive or negative attributes of a postgraduate student to be mentioned. For score less than 4 in any category, remediation must be suggested. Individual feedback to postgraduate student is strongly recommended.

SIGNATURE OF ASSESSEE

SIGNATURE OF CONSULTANT

SIGNATURE OF HOD

SECTION - IV**MEDICAL ETHICS & MEDICAL EDUCATION****Sensitization and Practice****Introduction**

There is now a shift from the traditional individual patient, doctor relationship, and medical care. With the advances in science and technology and the needs of patient, their families and the community, there is an increased concern with the health of society. There is a shift to greater accountability to the society. Doctors and health professionals are confronted with many ethical problems. It is, therefore necessary to be prepared to deal with these problems. To accomplish the Goal (i), General Objectives (ii) stated in Chapter II (pages 2.1 to 2.3), and develop human values it is urged that **ethical sensitization** be achieved by lectures or discussion on ethical issues, clinical case discussion of cases with an important ethical component and by including ethical aspects in discussion in all case presentations, bedside rounds and academic postgraduate programs.

Course Contents

1. Introduction to Medical Ethics

What is Ethics?

What are values and norms?

Relationship between being ethical and human fulfillment

How to form a value system in one's personal and professional life

Heteronomous Ethics and Autonomous Ethics

Freedom and personal Responsibility

2. Definition of Medical Ethics

Difference between medical ethics and bio-ethics

Major Principles of Medical Ethics 0

Beneficence = fraternity

Justice = equality

Self determination (autonomy) = liberty

3. Perspective of Medical Ethics

The Hippocratic Oath

The Declaration of Helsinki

The WHO Declaration of Geneva

International code of Medical Ethics (1993)

Medical Council of India Code of Ethics

4. Ethics of the Individual
 - The patient as a person
 - The Right to be respected
 - Truth and confidentiality
 - The autonomy of decision
 - The concept of disease, health and healing
 - The Right to health
 - Ethics of Behavior modification
 - The Physician – Patient relationship
 - Organ donation

5. The Ethics of Human life
 - What is human life?
 - Criteria for distinguishing the human and the non-human
 - Reasons for respecting human life
 - The beginning of human life
 - Conception, contraception
 - Abortion
 - Prenatal sex-determination
 - In vitro fertilization (IVF), Artificial Insemination by Husband (AIH)
 - Artificial Insemination by Donor (AID)
 - Surrogate motherhood, Semen Intra fallopian Transfer (SIFT),
 - Gamete Intra fallopian Transfer (GIFT), Zygote Intra fallopian Transfer (ZIFT),
 - Genetic Engineering

6. The family and society in Medical Ethics
 - The Ethics of human sexuality
 - Family Planning perspectives
 - Prolongation of life
 - Advanced life directives – The Living Will
 - Euthanasia
 - Cancer and Terminal Care

7. Profession Ethics
 - Code of conduct
 - Contract and confidentiality
 - Charging of fees, Fee-splitting
 - Prescription of drugs
 - Over-investigating the patient
 - Low – Cost drugs, vitamins and tonics
 - Allocation of resources in health cares
 - Malpractice and Negligence

8. Research Ethics
 - Animal and experimental research / humanness
 - Human experimentation
 - Human volunteer research – Informed Consent
 - Drug trials\
 - ICMR Guidelines for Ethical Conduct of Research – Human and Animal
 - ICH / GCP Guidelines
 - Schedule Y of the Drugs and Cosmetics Act.

9. Ethical work -up of cases
 - Gathering all scientific factors
 - Gathering all human factors
 - Gathering value factors
 - Identifying areas of value – conflict, setting of priorities,
 - Working our criteria towards decisions

Recommended Reading

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