Internal Quality Assurance Cell (IQAC)

Meeting Notice

The 4th Meeting of the Internal Quality Assurance Cell (IQAC) of the University is scheduled to be held on, Monday November 14, 2016 at 4.00 pm at Academic Council Hall.

Agenda:

1. Confirmation of minutes of 3rd Meeting of IQAC.
3. For Discussion & Decision.
   a. Presentation/sharing of the 1st AQAR
4. Any other matter with the permission of the Chair

All the members are requested to make it convenient to attend the meeting.

Dr. B R. Yelikar
IQAC Co-ordinator
BLDE University.

Copy to:
- Chairperson and all members
- PS to the Hon’ble Vice Chancellor
INTERNAL QUALITY ASSURANCE CELL
PROCEEDINGS

Proceedings of the 4th Meeting of Internal Quality Assurance Cell (IQAC) held on Monday, November 14, 2016 at 4.00pm in the Academic Council Hall of the University.

Dr. M.S. Biradar, Hon’ble Vice Chancellor welcomed all the members and directed to Dr. B. R. Yelikar Coordinator of IQAC to brief about the status of performance of AQAR report and future activities by the IQAC.

The following members attended the meeting:

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<th></th>
<th>Name</th>
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<td>Deen- R &amp; D</td>
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<td>7</td>
<td>Dr. Arun C. Inamadar</td>
<td>Professor &amp; Head, Dept. of DVL</td>
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<td>8</td>
<td>Dr. S. S. Devarmani</td>
<td>Controller of Examination</td>
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<td>9</td>
<td>Prof. K.K. Das</td>
<td>Professor, Dept. of Physiology</td>
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<td>10</td>
<td>Dr. M. M. Patil</td>
<td>Associate Professor, Dept. of Pediatrics</td>
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<td>Dr. B. R. Yelikar</td>
<td>Co-ordinator IQAC,</td>
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<td>12</td>
<td>Mr. Kiran Tigadi</td>
<td>I/c IT Head</td>
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Meeting started with the PPT presentation by Co-ordinator, IQAC. He briefed about, AQAR report presentation explained about-
- Over view of AQAR,
- Required information for AQAR as per the guidelines of NAAC.

Agenda:
1. Confirmation of minutes of 3rd Meeting of IQAC
2. Action Taken Reports

Co-ordinator of IQAC circulated and briefed the ATR.

Resolution: Accepted.

3. For Consideration and Decision:

a. Reports received from Chairpersons of Criteria Committees, Registrar, Dean FoM & Principal, Vice Principal, Medical Superintendent, and other Administrators. AQAR final draft prepared and presentation with IQAC forum.

Resolution: Noted/Accepted.

4. Any other matter with permission of the Chair

a. It has been decided that, every year we should conduct AAA inspection
   Before every year AQAR report submission to the NAAC

Resolution: Accepted & Noted.

Meeting ended with vote of thanks by the Coordinator -IQAC.

(Dr. B R Yelikar)
Coordinator -IQAC

Copy to:
- All Members of the IQAC.
- PS to the Hon’ble President, BLDE University
Internal Quality Assurance Cell (IQAC)

Meeting Notice

The 5th Meeting of the Internal Quality Assurance Cell (IQAC) of the University is scheduled to be held on Thursday, February 23, 2017 at 03.30 pm at Academic Council Hall.

Agenda:

1. Confirmation of minutes of 4th Meeting of IQAC.
3. For Discussion & Decision.
   A. AAA Inspection report discussion
   B. Calendar of Events-2017- as per criteria key aspects
4. Any other matter with the permission of the Chair

All the members are requested to make it convenient to attend the meeting.

Dr. B R. Yelikar
IQAC Co-ordinator
BLDE University

Copy to:
- Chairperson and all members
- PS to the Hon’ble Vice Chancellor
INTERNAL QUALITY ASSURANCE CELL
PROCEEDINGS

Proceedings of the 5th Meeting of Internal Quality Assurance Cell (IQAC) held on Thursday, February 23, 2017 at 03.30 pm in the Academic Council Hall of the University.

Dr. B. R. Yelikar Coordinator of IQAC welcomed all the members and briefed about the status of performance of the Institution for the period of 1st November 2016 to 31st January 2017, strategy and future plans.

The following members attended the meeting:

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<td>9</td>
<td>Dr. Sunil Biradar Dean-Student Affairs</td>
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<td>Mr. Kiran Tigadi I/C IT Head</td>
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<td>Dr. B. R. Yelikar Co-ordinator IQAC</td>
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Dr. Latha Mullur, Dr. Anand Ambali and Dr. Akram Naikwaci could not attend the meeting and were granted leave of absence.

Agenda:
1. Confirmation of minutes of 4th Meeting of IQAC

   Resolution: Approved.

2. Action Taken Reports
Co-ordinator of IQAC circulated and briefed the ATR.

**Resolution:** Accepted.

3. **For Consideration and Decision:**

a. Reports received from Chairpersons of Criteria Committees, Registrar, Dean FoM & Principal, Vice Principal, Medical Superintendent, and other Administrators.

b. Any other matter with permission of the Chair

i. **Re-notification of IQAC:**

Suggested to motivate students to attend the meetings and removal of names of the members who are presently not working for the Institution and be replaced by the present incumbent in the same post.

**Resolution:** Accepted.

ii. **Conducting sensitization Workshop/ CME for IQAC members/Faculties on “Best Practices in Health care Institutions”:**

Members interacted and came out with following inputs:

- Should include faculty from diverse backgrounds and they can be taken from outside the Institution. They may be helpful with their diverse ideas and inputs, that can help in coming out with useful best practices.

  **Resolution:** Accepted

iii. **Working on mechanisms for tracking feedback analysis as NAAC team suggested:**

Members interacted and came out with following inputs.

- Feedback has to take every six months.
- It was stressed upon to analyze the feedbacks from all the stakeholders and to come out with measures to address the issues which have come up during the analysis and implement those measures before the next feedback.

  **Resolution:** Accepted.

iv. **Criteria Committee Chairman’s frequency of meeting:**
• Criteria Committee Chairman should meet before IQAC meeting every once in two months and take the stock of the happenings criteria wise and come out with sensible and practical suggestions and strategic measures. It was stressed upon that, purposes of quality assurance include compliance, control, accountability and improvement for quality sustenance & enhancement initiatives.

Resolution: Noted.

v. MIS System at the University:

• It was stressed upon to use the MIS to its fullest potential both in Academic section and Administrative section.
• Restructuring of website needs to be done at the earliest and should be on par with existing standards for Health Care Institutions.

Resolution: Accepted.

vi. Research, Publications, CME’s, Workshops, Orientation/Symposia, Conference:

Members interacted and came out with following inputs and suggestions:

• Departments should go for more and more research projects by the faculty members.
• BLDE University funded projects must highlight the funding source in the publications.
• Organize more and more research related workshops and CMEs to develop research culture at the University.
• Involving more number of eminent persons for the valuable workshops/Orientation talks (Colloquium talks).
• Planning for exchange programs/Collaborations with external Universities.

Resolution: Accepted.

Meeting ended with vote of thanks by the Coordinator -IQAC.

(Dr. B R Yelkar)
Coordinator -IQAC

Copy to:
• All Members of the IQAC.
• PS to the Hon’ble President, BLDE University
Internal Quality Assurance Cell (IQAC)

Meeting Notice

The 6th Meeting (2nd cycle) of the Internal Quality Assurance Cell (IQAC) of the University is scheduled to be held on Thursday, April 27, 2017 at 11.30 am at Academic Council Hall.

Agenda:

1. Confirmation of minutes of 5th Meeting of (2nd cycle) IQAC.
3. For Discussion & Decision.
   A. Progress review of all activities of last 5 months (November 2016 to March 2017)
   B. Report of Criteria Committee Chairpersons meeting
   C. Report by Dr. M.M. Patil of his visit who has attended “Quality Sustenance and Quality Enhancement Measures in Health Science Institutions”, National Seminar (Sponsored NAAC) conducted by IQAC Cell of Yenepoya University, Mangalore on 29th & 30th of March 2017
   D. Workshop on “Best practices”
4. Any other matter with the permission of the Chair

All the members are requested to make it convenient to attend the meeting.

Dr. B R. Yelikar
IQAC Co-ordinator
BLDE University

Copy to:
- Chairperson and all members
- PS to the Hon’ble Vice Chancellor
INTERNAL QUALITY ASSURANCE CELL
PROCEEDINGS

Proceedings of the 6th Meeting of Internal Quality Assurance Cell (IQAC) held on Thursday, April 27, 2017 at 11.30 am in the Academic Council Hall of the University.

Dr. B. R. Yelikar Coordinator of IQAC welcomed all the members and briefed about the status of performance of the Institution for the period of 1st November 2016 to 25th April 2017.

The following members attended the meeting:

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<td>Dr. Anand Ambli</td>
<td>Professor, Dept of Medicine</td>
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<td>13</td>
<td>Ishwar Patel</td>
<td>Student</td>
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<td>14</td>
<td>Dr. Latha Mullur,</td>
<td>Asst. Professor, Dept. of</td>
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<td>15</td>
<td>Dr. B. R. Yelikar</td>
<td>Co-ordinator IQAC</td>
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<td>16</td>
<td>Dr. H. T. Lathadevi</td>
<td>Professor, Dept of ENT</td>
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Dr.S.I.Savadatti, Dr.G.K.Patil, Dr.R.S.Mudhol, Dr.S.P.Guggarigoudar, Dr.Kusal K.Das, Dr.Sunil Biradar, Dr.Katyayani, could not attend the meeting and were granted leave of absence.

Criteria Committee Chairpersons were invited to attend IQAC meeting:

The following members attended the meeting:

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Agenda:

1. Confirmation of minutes of 5th Meeting of IQAC

Resolution: Approved.

2. Action Taken Reports

Co-ordinator of IQAC circulated and briefed the ATR.

Resolution: Accepted.

3. For Consideration and Decision:

A. Progress report of all activities of last 5 months (November 2016 to April 2017):

The progress report was presented by IQAC coordinator.

Resolution: Accepted.

B. Report of Criteria Committee Chairpersons meetings:

- Members were made aware of the IQAC work done since NAAC Peer team visit. It was impressed upon all the members that, Criteria Committee has to play a pivotal role in the implementation of various policy decisions taken by IQAC.
- The members felt Criteria wise SWOC analysis will help in giving inputs which will help in the quality enhancement and sustenance.

Resolution: Accepted.

Report of Dr. M.M.Patil’s visit to attended “Quality Sustenance and Quality Enhancement Measures in Health Science Institutions”, National Seminar
(Sponsored NAAC) conducted by IQAC Cell of Yenepoya University, Mangalore on 29th & 30th of March 2017.

He has suggested some of the best practices which observed in the Yenepoya University like:

- Feedback Back- Online, 360° feedback system, Media & Societal feedback systems needs to be adapted.
- Involvement of non teaching faculties in various Committees, departmental activities, meetings, planning’s etc.
- Use of social Media to exploit learning.
- Simulation labs to be strengthened.
- International student support cell.
- Student satisfaction survey
- Student placement cell
- Awareness of students & faculty regarding institution
- Starting Bioethics course for Undergraduates and postgraduates (Centre for Bioethics)
- Research Methodology workshops for UGs
- Conducting workshops on ‘Quality substance enhancement mechanisms for faculties.

Resolution: Accepted.

C. Workshop on “Best practices”:
- It was decided to rephrase the workshop as “Quality Assurance in Health Institutions”. Possible resource persons, Committee Members are to be decided before May 6, 2017.

Resolution: Accepted.

4. Any other matter with the permission of the Chair

i. Awareness about facilities: Members felt that, there is partial lack of awareness amongst faculty about the laboratory facilities and Hospital facilities available. Hon’ble Vice Chancellor suggested preparing an information booklet about the facilities and circulating to all the stakeholders. It was also emphasized to take care that, the information trickles down to grassroots level.
- He also suggested to all the Departments have their own website which will reflect Academic, Scientific, Research as well as Co-curricular activities.

Resolution: Accepted.

ii. Innovations & Best Practices: Chief Advisor, stressed upon the importance of innovations and best practices which will help the University in standing an
apart. He also impressed about the significance and value of bringing the things to expected conclusions and achievement at all levels.

- He felt based on the analysis of the feedbacks; necessary steps must be taken as a part of journey towards excellence.

Resolution: Accepted.

iii. Feedbacks: IT head brought to the notice of the members about the progress of online feedbacks from various stakeholders. It will become functional by third week of May, 2017.

Resolution: Accepted

iv. Research Projects: Dean R & D appealed to the members and suggested possible mechanisms to increase the number of research projects by faculty and students.

Resolution: Accepted.

v. Student facilities: Student member suggested about the need of basic amenities like, laundry and saloon on the campus.

Resolution: Noted.

Meeting ended with vote of thanks by the Coordinator -IQAC.

(Dr. B R Yelikar)
Coordinator -IQAC

Copy to:
- All Members of the IQAC.
- PS to the Hon’ble President, BLDE University
Internal Quality Assurance Cell (IQAC)

Meeting Notice

The 7th Meeting (2nd cycle) of the Internal Quality Assurance Cell (IQAC) of the University is scheduled to be held on Friday, August 18, 2017 at 11.30 am at Academic Council Hall, BLDE University.

Agenda:

1. Confirmation of minutes of 6th Meeting of (2nd cycle) IQAC.
3. For Discussion & Decision.
   A. Review of IQAC activities for the period of November 2016 to July 2017
   B. AAA visit for 2017-18
   C. Report by Dr. Nuchhi, Associate Professor, Dept. of Forensic Medicine, of his visit to Mysore to participating “Spiritual Orientation program for Doctors” organized by Shri Shivaratreshwara Endowment Trust at Suttur Shri Khetra on 13th & 14th May 2017.
   D. 2nd AQAR preparation.
   E. IQAC & College Council Meetings.
   F. Research Projects by Faculty members, Publications, Book/Chapter contributions.
   G. MoUs, Collaborations, CME/Conference/Orientation/Guest Lecture/Workshops
   H. Developmental activities of affiliated teaching & Hospital
   I. Infrastructure for COE section of University.
4. Any other matter with the permission of the Chair

All the members are requested to make it convenient to attend the meeting.

Dr. B R. Yelikar
IQAC Co-ordinator
BLDE University

Copy to:
- Chairperson and all members
- PS to the Hon’ble Vice Chancellor

Smt. Bangaramma Sajjan Campus, Sholapur Road. Vijayapura – 586103, Karnataka, India.

University: Phone: +918352-262770, Fax: +918352-263303, Website: www.bldeuniversity.ac.in. E-mail: office@bldeuniversity.ac.in
INTERNAL QUALITY ASSURANCE CELL
PROCEEDINGS

Proceedings of the 7th Meeting of Internal Quality Assurance Cell (IQAC) held on Friday, August 18, 2017 at 11.30 am in the Academic Council Hall of the University.

Dr. B. R. Yelikar Coordinator of IQAC welcomed all the members and briefed about the status of performance of the Institution for the period of 1st November 2016 to 31st August 2017.

The following members attended the meeting:

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Agenda:

1. Confirmation of minutes of 6th Meeting of IQAC

   Resolution: Approved.

2. Action Taken Reports

   Co-ordinator of IQAC circulated and briefed the ATR.

   Resolution: Accepted.

3. For Consideration and Decision:

A. Progress report of all activities of last 9 months (November 2016 to August 2017):

   The progress report was presented by IQAC coordinator.

   Resolution: Accepted.

B. AAA visit for 2016-17:

   Hon’ble Vice Chancellor suggested for conducting AAA Committee visit for the year 2017-18 before 2nd AQAR report submission.

   Resolution: Accepted.

C. Report by Dr. Nuchchi, Associate Professor, Dept. of Forensic Medicine, of his visit to Mysore to participating “Spiritual Orientation program for Doctors” organized by Shri Shivaratreshwara Endowment Trust at Suttur Shri Khetra on 13th & 14th May 2017.

   Dr. Nuchchi, Associate Professor, Dept. of Forensic Medicine suggested some of the best practices which he observed in the “Spiritual Orientation program for Doctors”. Hon’ble Vice Chancellor suggested that, all of us should have “Spiritual orientation” in our life.

   Resolution: Noted.
D. 2nd AQAR preparation:

- It was suggested for to prepare report according to the guiding principle of the NAAC within the period of submission.
- Collect departmental evaluative reports.

Resolution: Accepted.

E. IQAC & College Council Meetings:

- Informations about all the VII criterias of NAAC relevant to the IQAC should be discussed in the college council meeting & documentation should be shared with IQAC.

Resolution: Accepted

F. Research Projects by Faculty members, Publications, Book/Chapter contributions.

- The members opined that, the quality & quantity of research projects, research publications, writing of books & contributing books/chapters needs strengthening. Also, departmental clerks need to be oriented to compile research project related documents systematically.
- Online updation of departmental publications needs to be strengthened for proper compilation by the central library.

Resolution: Accepted.

G. MoUs, Collaborations, CME/Conference/Orientation/Guest Lecture/Workshops.

- Hon’ble Vice Chancellor directed Principal to prepare future plans with HoDs to increase the number of MoUs, Collaborations, and CME/Conference/Orientation/Guest Lecture/Workshops.

Resolution: Accepted.

H. Developmental activities of affiliated teaching Hospital.

- Streamlining of drug store.
- Consultancy service, Special wards should be taking care.

Resolution: Noted.

I. Infrastructure for COE section of University:

- As per the AAA suggestions of COE section, has setup with sufficient space.

Resolution: Accepted.

4. Any other matter with the permission of the Chair

Hon’ble Vice Chancellor suggested to Committee that,

- As per UGC requirement, Adhar number should link to each student.
- Re-constitute the IQAC: For the constitute, Add-hoc meeting can be planned.
- Strengthen departmental NAAC co-ordinator for update the documents at the department level. HoD should support to departmental co-ordinator in this regard.
- Plan for the adequate trainings to making students better performance.

Resolution: Accepted.

Meeting ended with vote of thanks by the Coordinator -IQAC.

(Dr. B R Yelikar)
Coordinator -IQAC

Copy to:
- All Members of the IQAC.
- PS to the Hon’ble President, BLDE University
BLDE UNIVERSITY
The Constituent College
SHRI B. M. PATIL MEDICAL COLLEGE, HOSPITAL AND RESEARCH CENTRE, VIJAYAPURA
BLDEU/IQAC/2017-18/
October 23, 2017

Internal Quality Assurance Cell (IQAC)

Meeting Notice

The 8th Meeting (2nd cycle) of the Internal Quality Assurance Cell (IQAC) of the University is scheduled to be held on Friday, October 27, 2017 at 11.00 am at Academic Council Hall, BLDE University.

Agenda:

1. Confirmation of minutes of 7th Meeting of (2nd cycle) IQAC.
3. For Discussion & Decision.
   B. Plan of actions by IQAC for the year 2017-18.
   C. AAA visit for 2016-17.
   D. Sensitization workshop on “Screening of Carcinoma Cervix and Carcinoma Breast” for ANMs/Staff Nurses & Medical Officers in collaboration with Department of District Health & Family Welfare, Vijayapura.

4. Any other matter with the permission of the Chair

All the members are requested to make it convenient to attend the meeting.

Dr. B. R. Yelikar
IQAC Co-ordinator
BLDE University

Copy to:
- Chairperson and all members
- PS to the Hon’ble Vice Chancellor

Smt. Bangaramma Saijan Campus, Sholapur Road, Vijayapura – 586103, Karnataka, India.
University: Phone: +918352-262770, Fax: +918352-263303, Website: www.bldeuniversity.ac.in, E-mail: office@bldeuniversity.ac.in
INTERNAL QUALITY ASSURANCE CELL
PROCEEDINGS

Proceedings of the 8th Meeting of Internal Quality Assurance Cell (IQAC) held on Friday, October 27, 2017 at 11.00 am in the Academic Council Hall of the University.

Dr. B. R. Yelikar Coordinator of IQAC welcomed all the members and briefed about the status of performance of the Institution.

The following members attended the meeting:

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>Designation</th>
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<tbody>
<tr>
<td>1</td>
<td>Dr. M. S. Biradar</td>
<td>Vice-Chancellor</td>
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<td>2</td>
<td>Dr. J. G. Ambekar</td>
<td>Registrar</td>
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<td>3</td>
<td>Dr. S. P. Guggargioudar</td>
<td>Dean, Faculty of Medicine &amp; Principal.</td>
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<td>4</td>
<td>Dr. Vijayakumar Kalyanappagol</td>
<td>Medical Superintendent</td>
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<td>5</td>
<td>Dr. A. A. Naikwadi</td>
<td>Dean R &amp; D</td>
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<td>6</td>
<td>Dr. Tejaswini Vallabha</td>
<td>Vice Principal</td>
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<td>7</td>
<td>Dr. S. S. Devaramani</td>
<td>COE</td>
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<td>8</td>
<td>Dr. Arun Inamdar</td>
<td>Professor &amp; HoD, Dermatology</td>
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<td>9</td>
<td>Dr. Latha Mullur</td>
<td>Asst. Professor, Dept. of Physiology</td>
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<td>10</td>
<td>Dr. H. T. Lathadevi</td>
<td>Professor, Dept of ENT</td>
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<td>11</td>
<td>Dr. M. M. Patil</td>
<td>Associate Professor, Dept. of Pediatrics</td>
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<td>12</td>
<td>Dr. Shivakumar Choukimuth</td>
<td>Prof. &amp; HoD, Dept of Psychiatry</td>
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<td>13</td>
<td>Dr. Sumangala Patil</td>
<td>Professor, Physiology</td>
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<td>14</td>
<td>Dr. S. S. Kalyanashetter</td>
<td>Professor, Dept of Pediatrics</td>
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<td>15</td>
<td>Smt. Suvarna Hiremath</td>
<td>Sr. Librarian</td>
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<td>16</td>
<td>Dr. Ravindra Kusugal</td>
<td>Professor, Anesthesiology</td>
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<tr>
<td>17</td>
<td>Mrs. Asha Aravikar</td>
<td>Student Parent</td>
</tr>
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<td>18</td>
<td>Mr. Kiran Tigadi</td>
<td>IT Head</td>
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Agenda:

1. Confirmation of minutes of 7th Meeting of IQAC

Resolution: Approved.

2. Action Taken Reports

Co-ordinator of IQAC circulated and briefed the ATR.

Resolution: Accepted.

3. For Consideration and Decision:

A. Review of the draft of AQAR-2017 for the suggestions & finalization of the report:

The draft of AQAR 2016-17 reports was presented by IQAC coordinator. The members of the IQAC give suggestions for improved drafting.

Resolution: Noted.

B. Plan of actions by IQAC for the year 2017-18:

Members of the IQAC suggested:

- To have comprehensive action planning meeting with HoD of the department & Administrators.

Resolution: Noted.

C. AAA visit for 2016-17:

External AAA Committee is scheduled to visit on 14th & 15th November 2017. The Hon’ble members are:

1. Dr. Chandrakanth Kokate
   Former Vice-Chancellor, Kakatiya University, A.P. & KLE University, Karnataka
2. Dr. R.S. Mudhol
   Vice Principal, Medical Superintendent & Prof. of ENT, KLE, JNMC, Belgaum.
3. Dr. S.S. Harsoor
   Director, Publications & Curriculum Development, RGUHS & Farmer Director, Directorate of Medical Education, Govt. of Karnataka, Bangalore.
Resolution: Accepted.

D. Conduction of Sensitization workshop by IQAC:
Workshop on "Screening of Carcinoma Cervix and Carcinoma Breast" for ANMs, Staff Nurses & Medical Officers in collaboration with Department of District Health & Family Welfare, Vijayapura is scheduled on 31st October 2017.

Resolution: Accepted.

4. Any other matter with the permission of the Chair

Hon’ble Vice Chancellor suggested to Committee that:

1. Activity plan have to be taken from Sports Committee, Alumni Association, and Women Empowerment Cell & NSS.
2. Value addition from IQAC to each plan
3. IQAC Re-Notification.

Resolution: Accepted.

Meeting ended with vote of thanks by the Coordinator -IQAC.

(Dr. B R Yelikar)  
Coordinator -IQAC

Copy to:
- All Members of the IQAC.
- PS to the Hon’ble President, BLDE University