The first meeting of Internal Quality Assurance Cell (IQAC) after assessment and accreditation was held on December 10, 2015 at 11.00 am in the IQAC Office of the University.

Members attended:

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>Position/Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Shri. G.K. Patil</td>
<td>General Secretary, BLDE Association</td>
</tr>
<tr>
<td>2</td>
<td>Prof. M.I Savadatti</td>
<td>Former Vice-Chancellor Mangalore University</td>
</tr>
<tr>
<td>3</td>
<td>Dr. J. G. Ambekar</td>
<td>Registrar</td>
</tr>
<tr>
<td>4</td>
<td>Dr. Tejaswini Vallabha</td>
<td>Vice Principal</td>
</tr>
<tr>
<td>5</td>
<td>Dr. Vijaykumar Kalyanappagol</td>
<td>Medical Superintendent.</td>
</tr>
<tr>
<td>6</td>
<td>Dr. S. S. Devarmane</td>
<td>Controller of Examination</td>
</tr>
<tr>
<td>7</td>
<td>Dr. Akram Naikwadi</td>
<td>Dean, R &amp; D</td>
</tr>
<tr>
<td>8</td>
<td>Prof. Kusal K. Das</td>
<td>Professor, Dept. of Physiology</td>
</tr>
<tr>
<td>9</td>
<td>Dr. Arun C. Inamadar</td>
<td>Professor &amp; Head, Dept. of DVL</td>
</tr>
<tr>
<td>10</td>
<td>Dr. Anand P. Ambali</td>
<td>Professor, Dept. of Medicine</td>
</tr>
<tr>
<td>11</td>
<td>Dr. H. T. Lathadevi</td>
<td>Professor, Dept. of ENT</td>
</tr>
<tr>
<td>12</td>
<td>Dr. M. M. Patil</td>
<td>Associate Professor, Dept. of Pediatrics</td>
</tr>
<tr>
<td>13</td>
<td>Dr. Premnath Ambali</td>
<td>Lions Club Vijayapura</td>
</tr>
<tr>
<td>14</td>
<td>Dr. B. R. Yelikar</td>
<td>Prof. &amp; Head, Dept. of Pathology and Co-ordinator IQAC.</td>
</tr>
<tr>
<td>15</td>
<td>Dr. Katayani</td>
<td>PG-Student</td>
</tr>
<tr>
<td>16</td>
<td>Mr. Kiran Tigadi</td>
<td>V/c IT head</td>
</tr>
</tbody>
</table>

Prof. B. G. Mulimani, Vice Chancellor & Chairperson of IQAC and Dr. M. S. Biradar, Dean, Faculty of Medicine and Principal, Dr. R. S. Mudhol, Special Invitee, Dr. Rajesh Maheshwaran alumni, Mr. Eshwar Patel UG Student, Ms. Vani Meti UG Student could not attend the meeting and were granted leave of absence.

Dr. B. R. Yelikar, Co-ordinator requested Prof. M. I. Savadatti, Member to Chair the session and introduced all the members.

At the outset the Chairperson appreciated all the members for their team work for the NAAC preparation and also during the Peer Team visit. He congratulated all the concerned for the grade received by the University. He suggested everybody to go through the observations made by NAAC Peer Team in a positive way and develop mechanisms to fortify the strengths and make the most of the opportunities. He also cautioned to work diligently on the weaknesses and convert threats into opportunities (Report. Enclosure-1). He told the members to give suggestions which are precise, focused and implementable in a projected time frame to have the required impact. He also emphasized that the role of the IQAC is to give directions / frame policies for the University.

Smt. Bangaramma Sajjan Campus, Sholapur Road, Vijayapura – 586103, Karnataka, India.
Observation made by NAAC Peer Team

2.1 Curricular Aspects
2.1.1 Curricular design, planning & Development

- Consultation with outside academic experts done in a few departments.
- More regular, systematic planning and development of the curriculum needed.

As per the statutory requirements Board of Studies (BoS) meets on regular basis for planned academic development of the curricular design, planning & development. The BoS has one external subject expert. The curriculum is revised after every three years. After revision of the curricula all the departments submit it to the Curriculum Committee of the University, which mainly consists of faculty from department of medical education. After scrutiny by the Curriculum Committee the curricula are sent back to the respective BoS for the inclusion of required changes. The modified curricula are sent to outside experts for further refinement.

Resolution: More number of outside academic experts be involved in the finalization of the curriculum.

2.1.2 Academic Flexibility

- Duration of value added skill enhancement programs needs to be increased.

University, Medical Education Department and various departments do conduct various value added skill enhancement programmes such as faculty development programmes, Continuing Medical Education, Workshops, seminars, orientation programmes for PG, UG and Ph.D. students, etc. The increase in the duration and frequency of such programmes can be thought of.

Various skill enhancement programmes can also be conducted for non teaching faculty and nursing faculty.

Resolution: Noted. Departments and concerned in-charge faculty be informed for implementation.

2.1.3 Curriculum Enrichment

- Curriculum revision needs to be done at more regular intervals with analyses of impact.

Curriculum is revised every three years as mentioned in 2.1.1, to include the advances taking place in various disciplines

Resolution: After obtaining the feedbacks from all the stakeholders every year, and after analysis of examination results, BoS may analyze the impact of the revision.
2.1.4 Feedback system

- Feedback from the students is taken only at the end of the terms.
  Presently the feedbacks are taken at the end of each phase. It was suggested to take the feedbacks at the end of 1st & 2nd terms for 1st MBBS, 2nd, and 1Vth & Vth terms for 3rd MBBS, 6th & VIIth terms for IIIrd MBBS, 2nd & VIth terms for Final MBBS. It was also suggested to take feedbacks from PhD students & postgraduate students. The feedbacks can be taken online.
  Resolution: Suggestions accepted.

2.2 Teaching-Learning & Evaluation:

2.2.3 Teaching-Learning Process

- A formal academic calendar with planned and organized admission, teaching and training schedules needs to be implemented.
  An academic calendar exists which can be fine tuned with relevant details, and be strictly adhered to.
  Resolution: Suggestion accepted

- Hands on training in clinical areas need to be strengthened.
  Hands on training being offered presently in clinical areas be analyzed. It be well defined & planned. For this mechanisms be developed.
  Resolution: Suggestion were accepted for implementation.

2.2.4 Teacher Quality

- More rigorous attempts need to be made by the University to facilitate the participation of teachers in Research and Publication.
  It was suggested that more number of Workshops on Research Methodology be organized. Teachers be motivated to undertake projects funded by external funding agencies. Talks on “Quality publications” highlighting the importance of citation index, impact factor and H index etc. also be organized.
  Resolution: Suggestions were accepted for implementation.

2.2.6 Student Performance and Learning Outcomes.

- No mechanisms are in place to analyze short falls in achievement of learning outcomes.
  Performance in the examination is one of the important indicator of the learning outcomes. It is discussed in the BoS of each Department and also in the Academic Council.
  It was suggested that a more systematic mechanism be developed to analyze learning outcomes. It was also suggested that, the Department of Medical Education can play an active role in achieving this desired result.
  Resolution: Suggestions were accepted.
2.3 Research Consultancy & Extension

2.3.1 Promotion of Research

- **Research and ethical committees require strengthening:**
  It was opined that additional members may be co-opted based on the need of the projects for pre-clinical, para-clinical & clinical departments.
  Relook in the strengthening of composition of Ethical & Research Committees be done. Training for all the members of ethical committee to be conducted.
  Auditing by external agencies can be thought of.
  Integration of all the research related committees can be thought of. Mechanisms to monitor the projects be developed.
  **Resolution:** Suggestions are accepted.

- **More number of workshops on research methodology and paper publication may be conducted.**
  **Resolution:** Suggestion is accepted and be implemented by the Research Committee.

2.3.2 Resource Mobilization for Research.

- **Resource Mobilization from external agencies is limited**
  **Resolution:** External funding to be explored more actively at individual, departmental and institutional levels.
  Workshops on “Project Proposal Writing” be conducted at regular intervals.

- **University has only a couple of collaborative projects**
  Need for collaborative projects at national & international was discussed in detail. It was felt that, existing collaborations be strengthened and be actively pursued.
  Further, it was suggested that in depth discussion be held at the level of the university to identify the ‘Thrust Areas of Research’ to be pursued based on the expertise available and the need of the region.
  Based on this institution in India and abroad be identified for collaboration and pursued.
  **Resolution:** Collaborations be increased at individual, departmental and institutional level with National & International institutions.

2.3.3 Research facilities

- **Equipments in the Central Research Laboratory to be enhanced.**
  It was pointed out that the requirements have been sought from the researchers and the steps have been initiated.
  **Resolution:** Noted
There is scope for increased utilization of the existing infrastructure.

It was suggested that all the faculty members be made aware of the facilities available in the CRL, and various other departments to facilitate undertaking of interdisciplinary research projects.

Resolution: Noted.

More involvement of faculty and students in research and publications is desirable.

The point is addressed in 2.3.1.

Consultancy

University is yet to explore the potential areas for sustained consultancy services.

It was brought to the attention of the Committee that policy for consultancy is being finalized. It was suggested that areas of consultancy be identified and supported. Publicity be given to the expertise available for consultancy.

Potential of DDRC and Poison Detection Centre be explored in depth.

Resolution: Noted.

2.4 Infrastructure and Learning Resources:

Central Research Lab is underutilized.

The point is addressed in 2.3.3. It was suggested that a trained technical person be appointed

Resolution: Noted

Area of the service laboratory needs expansion

In view of the increase in the number of patients, both OPD & IPD, and also addition of state of the art equipments in service laboratories, there is need for more space for service laboratories.

Resolution: Immediate steps be taken for the expansion of service laboratories.

Loaning of books to Undergraduate students needs to be introduced.

Resolution: Steps be taken to issue the books for the UG students from the central library.

The number of computers, however, is inadequate as per student ratio.

Providing enhanced access to computers was discussed. It was suggested that each department should have minimum of 5 computers with internet connection which are accessible to the students.
Resolution: Suggestion accepted.

- **Wi-Fi system needs to be extended to the entire campus**
  Making of the entire campus Wi-Fi enabled has already been initiated. It will be completed by June, 2016.

- **The University needs to explore the possibility of putting into place the health information system.**
  The process has already been initiated.

2.4.5 Maintenance of campus facilities

- **Kitchen facilities including hygiene need to be improved.**
  Resolution: Steps be taken to enhance the kitchen facilities and mechanisms be evolved to maintain hygiene on priority.

2.5 Student support and progression

2.5.1 Student mentoring and support

- **The possibility of introducing coaching classes for competitive exams needs to be explored.**
  It was pointed out that in the past the coaching classes were conducted by the members of faculty. There is need for coaching by professionals. Various agencies have approached the university to offer coaching for competitive examination.

- **Resolution:** Arrangements be made from next academic year for coaching of the students by professionals.

2.5.3 Students participation and activities:

- **Students’ participation in National level extracurricular activities needs to be encouraged.**
  Resolution: Concerted efforts be made for participation of the Students in State and National level extracurricular activities, by the appropriate units.

- **Effective Student Council need to be put in place.**
  There exists a Student Council consisting of student representatives from Cultural Committee, Literary Committee, Sports Committee, and Magazine Committee. The Chairperson of the Committee is Principal and Dean, Faculty of Medicine. The Student Council overlooks various activities of respective committees throughout the year.
  There is a need for taking a relook at participation of students in various student related activities and evolve a system leading to effective student council.
  Resolution: Noted. Be implemented from the next academic year.
2.6 Governance Leadership and Management.

2.6.2 Strategy development and deployment:

- *Inter-departmental function of the various wings of the Academic Section need to be redefined.*
  The need for the enhanced inter-departmental academic interaction was discussed. It was suggested that a committee be constituted to look into the present status and suggested ways and means for strengthening the same, in the light of changing scenario and advances in the field.
  **Resolution**: Suggestion accepted. The committee be constituted and its suggestions be placed in front of the IQAC during the next meeting.

2.6.3 Faculty empowerment strategies.

- *A robust appraisal system needs to be initiated.*
  It was pointed out that presently, “self appraisal system” for the faculty exists. “Performance appraisal” of the faculty by the authorities also exists.
  **Resolution**: A Committee be constituted to evolve a robust appraisal system.

2.6.4 Financial management and resource mobilization.

- *Financial management needs to be strengthened by the introduction of a reserve fund.*
  Importance of the reserve fund for the stability and progress of the University was discussed. It was suggested that a separate account be created for the same and every year a minimum of certain amount be deposited. Also it was suggested that reserve fund be used for only emergencies.
  **Resolution**: The suggestion was unanimously accepted. It be brought before BoM for implementation.

- *Research allocation needs to be enhanced.*
  It was decided to communicate to the appropriate authorities to enhance the research funds based on the suggestions and the needs of the researchers.
  **Resolution**: Dean R & D to provide details for implementation.

2.6.5 Internal Quality Assurance System.

- *The IQAC has not effectively contributed to quality assurance, strategies and processes. Documentation of procedures and processes needs to be strengthened; pre and post analysis and action taken reports to be filed.*
  The point was discussed in detail. Committee will take a relook at the strategies and processes to contribute towards quality assurance. Various committees such as Curricular Committee, BoS, Research Committee, Ethical Committee, Library Committee, Board of Sports and Physical Culture are functioning to achieve and realize the vision of the University. The functioning of various committees be well co-ordinated are requested to come out with practical and
BLDE UNIVERSITY
The Constituent College

SHRI. B. M. PATIL MEDICAL COLLEGE, HOSPITAL AND RESEARCH CENTRE

effective suggestions.
Resolution: Various committees are directed to implement the new suggestions and come out with a report regarding pre and post analysis for further action and communicated to the IQAC soon.

- More external members need to be added to IQAC.
  It was decided to include a Parent, and a Research Student(Ph.D.)
  Resolution: Noted. Coordinator to act in consultation with Principal.

2.7 Innovations and best practices.
2.7.2 Innovations:
  University needs to explore innovative idea in other areas.
  Resolution: All the departments be requested top come out with innovative ideas with regards to various activities in the Department, College and the University. Ideas be scrutinized by a Committee for implementation.

3.1 Overall Analysis
Institutional strengths
  - Proactive and supportive management
  - Qualified and experienced teaching and non teaching staff.
  - Good infrastructure facilities
  - Academic and extracurricular activities.
  - Adherence to regulatory norms.
  Resolution: The strengths mentioned be consolidated and further strengthened. Further efforts be made to sustain and enhance them.

2.2 Institutional weaknesses
  - Research activities are week
  - Inter institutional collaboration is limited.
  - Limited consultancy and extension activities
  - Under utilization of existing facilities
  Resolution: They have been discussed in 2.3.1, 2.3.2, 2.3.3, 2.3.4, 2.3.5, 2.4.1. They need to be addressed.

3.3 Institutional opportunities
  - Scope for conducting skill enhancement programmes for teaching and non teaching staff.
  - Opportunity to increase the number of publication in peer reviewed journals.
  - Courses for technicians and other non teaching staff.
  - Establish more sustained and systematic linkages and industry
  Resolution: The opportunities need to be seized and be acted upon.
3.4 Institutional challenges

- Obtaining external funding for research
- Starting super specialty courses.
- Enhancing research facilities
- To enter into MoU with institutes of repute for research, faculty and student exchange

Resolution: Challenges be met on priority basis for the overall development of the academics.

Recommendations for the Quality Enhancement of the Institution.

- Feedback on academic programs and clinical care to be obtained from experts, and stake holders.
- Research culture and temperament to be stressed by providing adequate funds, and facilities.
- More number of skill enhancement and exchange programmes for staff and students.
- Professional approach in the functioning of IQAC.
- Collaboration with research and higher centers of learning to be initiated.
- Generating external funding for research projects
- Improve the quality of PG teaching and clinical exposure.
- Health camps to be attended by qualified and dedicated doctors.
- Financial assistance to be given to the staff for attending International Conferences.
- Increasing the space for service laboratories in the hospital

Resolution: All the recommendation to be taken seriously and be acted upon on priority basis.

Prof. M I Savadatti suggested that the proceedings be placed before BOM for further needed action.

Meeting ended with vote of thanks by the IQAC Coordinator.

Note: Administrators, Dean R & D with a request for perusal & Implementation.

Copy to:
1. All Members of the IQAC.
### BLDE UNIVERSITY


The Constituent College

SHRI B. M. PATIL MEDICAL COLLEGE, HOSPITAL AND RESEARCH CENTRE, VIJAYAPURA

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

**Action taken report on 1st Meeting of IQAC held on December 10, 2015.**

<table>
<thead>
<tr>
<th>Agenda No</th>
<th>Subject</th>
<th>Resolution</th>
<th>Action taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>IQAC 2016-17/22-1</td>
<td>Item 2.1 Curricular Aspects: 2.1.1 – CURRICULAR DESIGN, PLANNING AND DEVELOPMENT  - Consultation with outside academic experts done in a few departments.  - More regular, systematic planning and development of the curriculum needed. 2.1.2 – ACADEMIC FLEXIBILITY  - Duration of value added skill enhancement programs needs to be increased 2.1.3 – CURRICULUM ENRICHMENT  - Curriculum revision needs to be done at more regular intervals with analyses of impact. 2.1.4 - FEEDBACK SYSTEM  - Feedback from the students is taken only at the end of the terms.</td>
<td>Resolution: More number of outside academic experts be involved in the finalization of the curriculum.  Resolution: Noted. Departments and concerned in-charge faculty be informed for implementation.</td>
<td>• Initiated.  • In the process  • Initiated  • In the process</td>
</tr>
<tr>
<td>2.2 Teaching-Learning and Evaluation: 2.2.3 TEACHING-LEARNING PROCESS  - A formal academic calendar with planned and organized admission, teaching and training schedules needs to be implemented.  - Hands on training in clinical areas need to be strengthened.</td>
<td>Resolution: Suggestion accepted  Resolution: Suggestion were accepted for implementation.</td>
<td>• Medical Education Department is requested to coordinate.  • Each clinical department is requested to form a committee to address the issue</td>
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College: Phone: +918352-262770, Fax: +918352-263019. Website: www.bldec.ac.in, E-mail: bnpimc.principal@bldeuniversity.ac.in
2.2.4 TEACHER QUALITY
- More rigorous attempts need to be made by the University to facilitate the participation of teachers in Research and Publication.

2.2.6 STUDENT PERFORMANCE And LEARNING OUTCOMES
- No mechanisms are in place to analyze shortfalls in achievement of learning outcomes.

2.3 Research Consultancy & Extension

2.3.1-PROMOTION OF RESEARCH
- Research and ethical committees require strengthening.
- More number of workshops on Research Methodology and Paper Publication may be conducted.

2.3.2-RESOURCE MOBILIZATION FOR RESEARCH
- Resource Mobilization from external agencies is limited.
- University has only a couple of Collaborative Projects

| Resolution: Suggestion were accepted for implementation |
| Resolution: Suggestions were accepted |
| "Workshop on Grants Writing has been planned on 20th & 21st May 2016. |
| In the process |
| Resolution: Suggestions are accepted. |
| Resolution: Suggestion is accepted and be implemented by the Research Committee. |
| In the process |
| Dean R &D is requested to coordinate. |
| Dean R &D is requested to coordinate. |
| Resolution: External funding to be explored more actively at individual, departmental and institutional levels. Workshops on “Project Proposal Writing” be conducted at regular intervals. |
| Resolution: Collaborations be increased at individual, departmental and institutional level with National & International institutions. |
| MoU for Collaborative Research with Karnataka University Dharwad & Tulane University is signed on 22nd November 2015 & 29th March 2016 respectively |

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College: Phone: +918352-262770 Fax: +918352-263019. Website: www.bldeu.ac.in, E-mail: bmmrc principals@bldeuniversity.ac.in
## 2.3.3. RESEARCH FACILITIES
- Equipments in the Central Research Laboratory to be enhanced.
- There is scope for increased utilization of the existing infrastructure.

### Resolution: Noted

- The requirements have been sought from the researchers and the steps have been initiated.
- Incharge of Cells & Sections are informed to take required steps.

### 2.3.4 RESEARCH PUBLICATION AND AWARDS
- More involvement of faculty and students in research and publications is desirable

### Resolution: Noted.

- The point is addressed in 2.3.1.

- Policy for consultancy has been finalized. Various departments involved in the day to day working of DDC & PDC are requested to take measures for the same.

### 2.3.5 CONSULTANCY
- University is yet to explore the potential areas for sustained consultancy services.

### Resolution: Noted.

## 2.4. Infrastructure and Learning Resources

### 2.4.1 PHYSICAL FACILITIES
- Central Research Lab is underutilized

### Resolution: Noted

- The requirements have been sought from the researchers and the steps have been initiated.
- In the Process.

### 2.4.2 CLINICAL/LABORATORY LEARNING RESOURCES.
- Area of the service laboratory needs expansion

### Resolution: Immediate steps be taken for the expansion of service laboratories.

- Directed the Chief Librarian. Approved in Academic Council.

### 2.4.3. LIBRARY AS A LEARNING RESOURCE.
- Loaning of books to Undergraduate students needs to be introduced.

### Resolution: Steps be taken to issue the books for the UG students from the central library.
<table>
<thead>
<tr>
<th>2.4.4. IT INFRASTRUCTURE</th>
<th>• Resolution: Suggestion accepted</th>
<th>• I/c IT Head is informed to take required steps. Making of the entire campus Wi-Fi enabled has already completed.</th>
</tr>
</thead>
<tbody>
<tr>
<td>• The number of computers, however, is inadequate as per student ratio.</td>
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<td>• Wi-Fi system needs to be extended to the entire campus</td>
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<td>• The University needs to explore the possibility of putting into place the Health Information System</td>
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<tr>
<td>2.4.5 MAINTENANCE OF CAMPUS FACILITIES</td>
<td>• Resolution: Steps be taken to enhance the kitchen facilities and mechanisms be evolved to maintain hygiene on priority.</td>
<td>• Mess Committee informed to take required steps.</td>
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<tr>
<td>• Kitchen facilities including hygiene need to be improved.</td>
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<td>2.5 Student Support and Progression</td>
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<tr>
<td>2.5.1 STUDENT MENTORING AND SUPPORT</td>
<td>• Resolution: Arrangements be made from next academic year for coaching of the students by professionals.</td>
<td>• Initiated</td>
</tr>
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<td>• The possibility of introducing coaching classes for competitive exams needs to be explored.</td>
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<tr>
<td>2.5.3 STUDENTS PARTICIPATION AND ACTIVITIES</td>
<td>• Resolution: Concerted efforts be made for participation of the Students in State and National level extracurricular activities, by the appropriate units.</td>
<td>• In the process</td>
</tr>
<tr>
<td>• Students’ participation in National level extracurricular activities needs to be encouraged.</td>
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<td>• Effective Student Council need to be put in place.</td>
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<tr>
<td>2.6. Governance Leadership and Management</td>
<td>• Resolution: Suggestion accepted. The committee be constituted and its suggestions be placed in front of the IQAC during the next meeting.</td>
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<td>2.6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT</td>
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<tr>
<td>• Inter- departmental function of the various wings of the Academic Section need to be redefined.</td>
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</tbody>
</table>
2.6.3 FACULTY EMPOWERMENT STRATEGIES.

- A robust appraisal system needs to be initiated

2.6.4. FINANCIAL MANAGEMENT AND RESOURCE MOBILIZATION.

- Financial management needs to be strengthened by the introduction of a reserve (Contingency) fund.

- Research allocation needs to be enhanced.

2.6.5 INTERNAL QUALITY ASSURANCE SYSTEM.

- The IQAC has not effectively contributed to quality assurance, strategies and processes. Documentation of procedures and processes needs to be strengthened; pre and post analysis and action taken reports to be filed.

- More external members need to be added to IQAC

| Resolution: A Committee be constituted to evolve a robust appraisal system. |
| Committee constituted |
| Resolution: The suggestion was unanimously accepted. It be brought before BoM for implementation. |
| Enhanced |
| Resolution: Dean R & D to provide details for implementation. |
| Resolution: Various committees are directed to implement the new suggestions and come out with a report regarding pre and post analysis for further action and communicated to the IQAC soon. |
| NAAC sponsored workshop on IQAC has been planned. Criteria committee and steering committee members are requested to continue to work and act as bridge between IQAC and University. |
| Resolution: Noted. Coordinator to act in consultation with Principal. |

2.7 Innovations and best practices.

2.7.2 INNOVATIONS

- University needs to explore innovative idea in other areas

| Resolution: All the departments be requested to come out with innovative ideas with regards to various activities in the Department, College and the University. Ideas be scrutinized by a Committee for implementation. |
| In the process |
**Overall Analysis**

### 3.1 INSTITUTIONAL STRENGTHS
- Proactive and supportive management
- Qualified and experienced teaching and non teaching staff.
- Good infrastructure facilities
- Academic and extracurricular activities.
- Adherence to regulatory norms.

### 3.2 INSTITUTIONAL WEAKNESSES
- Research activities are weak
- Inter institutional collaboration is limited.
- Limited consultancy and extension activities
- Under utilization of existing facilities

### 3.3 INSTITUTIONAL OPPORTUNITIES
- Scope for conducting skill enhancement programmes for teaching and non teaching staff.
- Opportunity to increase the number of publication in peer reviewed journals.
- Courses for technicians and other non teaching staff.
- Establish more sustained and systematic linkages and industry

### 3.4 INSTITUTIONAL CHALLENGES
- Obtaining external funding for research
- Starting super specialty courses.
- Enhancing research facilities
- To enter into MoU with institutes of repute for research, faculty and student exchange

| Resolution: | The strengths mentioned be consolidated and further strengthened. Further efforts be made to sustain and enhance them. |
| Resolution: | They have been discussed in 2.3.1, 2.3.2, 2.3.3, 2.3.4, 2.3.5, 2.4.1. They need to be addressed. |
| Resolution: | The opportunities need to be seized and be acted upon. |
| Resolution: | Challenges be met on priority basis for the overall development of the academics. |
| Resolution: | All the recommendation to be taken seriously and be acted upon on priority basis. |

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Smt. Bangaramma Sajjan Campus, Sholapur Road, Vijayapura – 586103, Karnataka, India.

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College: Phone: +918352-262770, Fax: +918352-263019, Website: [www.bldeg.ac.in](http://www.bldeg.ac.in), E-mail: bnpmc principals@bldeuniversity.ac.in
<table>
<thead>
<tr>
<th>temperment to be stressed by providing adequate funds, and facilities.</th>
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<tr>
<td>• More number of skill enhancement and exchange programmes for staff and students.</td>
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<td>• Professional approach in the functioning of IQAC.</td>
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<td>• Collaboration with research and higher centers of learning to be initiated.</td>
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<td>• Generating external funding for research projects</td>
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<td>• Improve the quality of PG teaching and clinical exposure.</td>
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<td>• Health camps to be attended by qualified and dedicated doctors.</td>
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<td>• Financial assistance to be given to the staff for attending International Conferences.</td>
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<td>• Increasing the space for service laboratories in the hospital</td>
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Dr. B R Yelikar
IQAC Coordinator
BLDE University
INTERNAL QUALITY ASSURANCE CELL
PROCEEDINGS

Proceedings of the 2nd Meeting of Internal Quality Assurance Cell (IQAC) held on Tuesday, May, 3rd 2016 at 4.00 pm in the Academic Council Hall of the University.

Dr. B. R. Yelikar Coordinator welcomed all the members, including two new members: Mrs. Asha Arwikar, Member (Parent) & Dr. Lata Mullur, Member (PhD student).

The following members attended the meeting:

<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>1</td>
<td>Prof. B.G. Mulimani</td>
<td>Vice-Chancellor</td>
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<tr>
<td>2</td>
<td>Prof. M.I. Savadatti</td>
<td>Former Vice Chancellor</td>
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<td></td>
<td></td>
<td>Mangalore University</td>
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<tr>
<td>3</td>
<td>Dr. J. G. Ambekar</td>
<td>Registrar</td>
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<td>4</td>
<td>Dr. M.S. Biradar</td>
<td>Dean FQM &amp; Principal</td>
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<td>Dr. Vijaykumar Kalyanappagol</td>
<td>Medical Superintendent</td>
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<tr>
<td>6</td>
<td>Dr. Tejaswini Vallabha</td>
<td>Vice Principal</td>
</tr>
<tr>
<td>7</td>
<td>Dr. Akram Naikwadi</td>
<td>Dean R &amp; D</td>
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<td>10</td>
<td>Dr. Anand P. Ambali</td>
<td>Professor, Dept. of Medicine</td>
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<tr>
<td>11</td>
<td>Dr. Lata Mullur</td>
<td>Ph.D. Student, Dept. of Physiology</td>
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<td>12</td>
<td>Dr. M. M. Patil</td>
<td>Associate Professor, Dept. of Pediatrics</td>
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<td>13</td>
<td>Dr. Premmanand Ambali</td>
<td>Lions Club Vijayapura</td>
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<tr>
<td>14</td>
<td>Dr. B. R. Yelikar</td>
<td>Co-ordinator IQAC,</td>
</tr>
<tr>
<td>15</td>
<td>Dr. Katyayani</td>
<td>PG-Student</td>
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<tr>
<td>16</td>
<td>Mrs. Asha Arwikar</td>
<td>Parent</td>
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</tbody>
</table>

Shri G.K. Patil, General Secretary-BLDEA; Dr. R.S. Muhol; Prof. K.K. Das; Dr. H.T. Lathadevi; Dr. Rajesh Maheshwaran; Mr. Ishwai Patel; Ms. Vani Mett; could not attend the meeting and were granted leave of absence.

Agenda:
1. Confirmation of minutes of 1st Meeting of IQAC
   Resolution: Approved.

2. Action Taken Reports
   The Hon’ble Vice-Chancellor brought before the members, various actions taken to address observations made by the NAAC Peer Team
   Resolution: Accepted.
3. For Consideration and Decision:

a. Reports received from Chairpersons of Criteria Committees, Registrar, Dean FoM & Principal, Vice Principal, Medical Superintendent, and other Administrators. Reports are being readied and need two to three weeks.

4. Any other matter with permission of the Chair

a. Constitution of Committee:
   Prof. M. I. Savadatti suggested forming a five members committee from major departments to redefine interdepartmental functions of various wings of the academic sections. It can work on the following lines to increase interdisciplinary and integrative activities in academics as well as research.

   i. Ask departments with which they interact frequently.
   ii. Can the interactions be increased and improved?
   iii. Possibility of increasing the number of departments interacting with each other.
   iv. Analyze the inputs.
   v. Come out with suggestions → Implement → Observe → have newer insights → Improve.

   Resolution: Accepted

b. Robust Appraisal System:
   Hon'ble Vice Chancellor Prof. B.G. Mulimani brought to the notice of the members about the appointment of Committee to have robust appraisal system. The committee will incorporate the contributions of the faculty towards collaborations, attracting external research funds, innovative practices, patents, quality research publications and willingness to accept any responsibilities assigned.

   Resolution: Noted

c. Innovation and Best Practices
   It was suggested to organize Workshops on Innovative Practices, pick up relevant ideas from various sources such as NAAC publications, books etc and analyze the information and come out with concrete and specific innovative ideas for the University as a whole.

   Resolution: Suggestions noted & accepted.

d. Strengthening the IQAC
   It was suggested that the IQAC is to be strengthened by adding following new members: Resident Engineer, Dean-Student Affair, IT head, Chief Librarian.

   Resolution: Suggestions noted & accepted.

e. Hon'ble Vice Chancellor Prof. B. G. Mulimani reemphasized the need to go for:

   i. Hospital Management system
   ii. Maintenance of institutional database through MIS
   iii. Expansion of Service laboratories
   iv. Starting the process of NABL and NABH accreditation.

   Resolution: Accepted.
f. It was suggested by Hon'ble Vice-Chancellor to have a monthly meeting of members of Steering Committee and Criteria Committee with Co-ordinator of IQAC. It will help the ‘Action Taken’ to be presented to IQAC.

Resolution: Suggestions noted & accepted.

g. others
Importance of timely documentation, time bound and result oriented working of various committees, regular updating of University website is to be done to improve the internal quality.

Resolution: Accepted

Meeting ended with vote of thanks by the Coordinator - IQAC.

(Dr. B R Yelikar)
Coordinator

Copy to:
- All Members of the IQAC.
- PS to the Hon'ble President, BLDE University
<table>
<thead>
<tr>
<th>Agenda No.</th>
<th>Subject</th>
<th>Resolution</th>
<th>Action taken</th>
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<tbody>
<tr>
<td>IQAC 2016-17/2-1</td>
<td>Confirmation of minutes of 1st Meeting of IQAC</td>
<td>Approved</td>
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<tr>
<td>IQAC 2016-17/2-2</td>
<td>Action Taken Reports</td>
<td>Accepted</td>
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</tbody>
</table>
| IQAC 2016-17/2-3 | For Consideration and Decision:  
  a. Reports received from Chairpersons of Criteria Committees, Registrar, Dean FoM & Principal, Vice Principal, Medical Superintendent, and other Administrators | a. Deferred. | a.           |
| IQAC 2016-17/2-4 | Any other matter with permission of the Chair  
  a. Constitution of Committee:  
  It was suggested forming a five members committee to redefine interdepartmental functions of various wings of the academic section.  
  b. Robust Appraisal System  
  The Robust Appraisal System committee is directed to include parameters for example, Citation index, H index etc and to remove redundant information from present Proforma.  
  c. Innovation and Best Practices  
  It was suggested to organize Workshops on Innovative Practices, pick up relevant ideas from various sources such as NAAC publications, books etc and analyze the information and come out with concrete and specific innovative ideas for the University as a whole. | a. Accepted | a. This issue has been addressed during revision of curricula for PGs and UGs. There was extensive interaction between various departments with mutual interest. As a result now there is a system in place which takes care of such activities. |
|             |                                                                          | b. Noted     | b. Committee constituted.  
  Communicated to concerned committee. vide letter: 222 dt: May 02, 2016. |
<p>|             |                                                                          | c. Suggestions noted &amp; accepted | c. Innovative programs/CME/Workshops/Conferences organized. |</p>
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<tr>
<td>e. Emphasis on-</td>
<td>e. Accepted</td>
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<tr>
<td></td>
<td>i. Hospital Management system</td>
<td>i. Hospital management system-process initiated.</td>
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<td></td>
<td>ii. Maintenance of institutional database through MIS</td>
<td>ii. Institutional data base available for faculty and students data.</td>
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<td></td>
<td>iii. Expansion of Service laboratories</td>
<td>iii. Proposal received and has to be approved.</td>
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<td>iv. Starting the process of NABL and NABH accreditation.</td>
<td>iv. NABH process initiative and NABL yet to initiate.</td>
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<td>f. It was suggested by Hon’ble Vice-Chancellor to have a monthly meeting of members of Steering Committee and Criteria Committee with Co-ordinator of IQAC. It will help the ‘Action Taken’ to be presented to IQAC.</td>
<td>f. Suggestions noted &amp; accepted.</td>
<td>f. Meeting conducted periodically.</td>
</tr>
<tr>
<td>g. Importance of timely documentation, time bound and result oriented working of various committees, regular updating of University website is to be done to improve the internal quality.</td>
<td>g. Accepted</td>
<td>g. Steps initiated and partially successful as it is an ongoing process.</td>
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(Dr. B R Yelikar)
Coordinator - IQAC
BLDE UNIVERSITY
[Declared as Deemed-to-be-University u/s 3 of UGC Act, 1956, vides Government of India notification No. F.9-37/2007-U.3 (A)]
The Constituent College
SHRI B. M. PATIL MEDICAL COLLEGE, HOSPITAL AND RESEARCH CENTRE, VIJAYAPURA
Action Taken Report on various resolutions adopted in the 3rd Meeting of Internal Quality Assurance Cell (IQAC) held on Thursday, 22 September, 2016.

<table>
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<tr>
<th>Agenda No.</th>
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<th>Resolution</th>
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<tr>
<td>IQAC 2016-17/2-1</td>
<td>Confirmation of minutes of 2nd Meeting of IQAC</td>
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<tr>
<td>IQAC 2016-17/2-2</td>
<td>Action Taken Reports</td>
<td>Accepted</td>
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<tr>
<td>IQAC 2016-17/2-3</td>
<td>For Consideration and Decision: a. Reports received from Chairpersons of Criteria Committees, Registrar, Dean FoM &amp; Principal, Vice Principal, Medical Superintendent, and other Administrators</td>
<td>a. Accepted.</td>
<td>a. AQAR prepared based on the reports received from various authorities and Committees.</td>
</tr>
<tr>
<td>IQAC 2016-17/2-4</td>
<td>Any other matter with permission of the Chair a. Evaluation of Teaching &amp; Learning</td>
<td>a. Accepted</td>
<td>a. Mechanisms exist in the form of feedbacks from to the relevant stakeholders. The feedbacks are analyzed, inferences are drawn and necessary steps are taken. The self appraisals and the performance appraisals also help in evaluation of teaching &amp; learning.</td>
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<td>b. Active Learning</td>
<td>b. Accepted</td>
<td>b. In the third revision of curricula, the issue has been addressed extensively.</td>
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<td>c.</td>
<td>Quality improvement in Teaching-Learning</td>
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<td>d.</td>
<td>Research culture amongst undergraduates.</td>
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<td>e.</td>
<td>Suggestions by Chief Advisor</td>
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<td>f.</td>
<td>Process NABH Accreditation</td>
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<td>g.</td>
<td>Observations on Extension Activities and Health Camps.</td>
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<td>h.</td>
<td>Submission of evaluative reports by the departments</td>
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<td>c.</td>
<td>Accepted</td>
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<td>d.</td>
<td>Noted</td>
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<td>e.</td>
<td>Accepted &amp; Noted</td>
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<td>f.</td>
<td>Accepted &amp; Noted</td>
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<td>g.</td>
<td>Accepted &amp; Noted</td>
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<td>h.</td>
<td>Accepted</td>
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The Medical Education Department conducts revised basic course in Medical Education Technology in which the teachers are made aware of various methods of active learning and their usefulness in education.

IQAC has taken initiative to project the best practices of a particular Department which has got impact on most of the student.

Plan to have workshop/Conference for undergraduates on Research Methodology every year.

AAA has been planned.

All the Departments has submitted their respective evaluative reports.

(Dr. B R Yelikar)
Coordinator - IQAC
**INTERNAL QUALITY ASSURANCE CELL PROCEEDINGS**

Proceedings of the 3rd Meeting of Internal Quality Assurance Cell (IQAC) held on Thursday, September, 22nd 2016 at 10.30 am in the Academic Council Hall of the University.

Dr. M.S. Biradar, Vice Chancellor welcomed all the members and directed to Dr. B. R. Yelikar Coordinator of IQAC to brief about the status of performance since the NAAC peer team visit in October 2015 and the strategy for the future.

The following members attended the meeting:

<table>
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<tr>
<th></th>
<th>Dr. M.S. Biradar</th>
<th>Prof. M.I Savadatti</th>
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<tbody>
<tr>
<td></td>
<td>Vice-Chancellor</td>
<td>Former Vice Chancellor</td>
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<td>Mangalore University</td>
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<td></td>
<td>Dr. J. G. Ambekar</td>
<td>Dr. S.P. Guggarigoudar</td>
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<td>3</td>
<td>Registrar</td>
<td>Dean FoM &amp; Principal</td>
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<td>Dr. Vijaykumar Kalyanappagol</td>
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</tr>
<tr>
<td>4</td>
<td>Medical Superintendent.</td>
<td>Vice Principal</td>
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<td>Dr. Akram Naikwadi</td>
<td>Dr. S. S. Devarmanii</td>
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<td>Dean - R &amp; D</td>
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<td>Dr. Anand P. Ambali</td>
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<td>7</td>
<td>Professor &amp; Head, Dept. of DVL</td>
<td>Professor, Dept. of Medicine</td>
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<tr>
<td>9</td>
<td>Dr. G.K. Patil</td>
<td>Dr. M. M. Patil</td>
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<tr>
<td>10</td>
<td>General Secretary, BLDE</td>
<td>Associate Professor</td>
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<tr>
<td>11</td>
<td>Association</td>
<td>Dept. of Pediatrics</td>
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<td>12</td>
<td>Dr. Premanand Ambali</td>
<td>Dr. B. R. Yelikar</td>
</tr>
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<td>13</td>
<td>Lions Club Vijayapura</td>
<td>Co-ordinator IQAC,</td>
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<td>14</td>
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<tr>
<td>15</td>
<td>Prof. K.K. Das</td>
<td>Prof. B.G. Mulimani</td>
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<tr>
<td>16</td>
<td>Professor, Dept. of Physiology</td>
<td>Chief Advisor</td>
</tr>
<tr>
<td>17</td>
<td>Dr. Sunil Biradar</td>
<td>Mr. Kiran Tigadi</td>
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<tr>
<td>18</td>
<td>Dean-Student Affairs</td>
<td>I/c IT Head</td>
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<tr>
<td>19</td>
<td>Dr. Katyayani</td>
<td>Dr. Lata Mullur</td>
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Meeting started with the PPT presentation by Co-ordinator, IQAC. He briefed about, overall performance of past one year related to suggestions by NAAC. Continued with the presentation explained about-

- Over view of IQAC,
- Composition of IQAC which was recently re-structured by the Institution,
- Function of the IQAC, NAAC peer team suggestions
- Details about IQAC meetings conducted during last one year
- Progress in academic and research activities
- Future plan
- Required information for AQAR as per the guidelines of NAAC.

Agenda:

1. **Confirmation of minutes of 2nd Meeting of IQAC**

   **Resolution:** Approved.

2. **Action Taken Reports**

   Co-ordinator of IQAC circulated and briefed the ATR.

   **Resolution:** Accepted.

3. **For Consideration and Decision:**

   a. Reports received from Chairpersons of Criteria Committees, Registrar, Dean FoM & Principal, Vice Principal, Medical Superintendent, and other Administrators. AQAR draft prepared and needs to be updated and fine tuned.

4. **Any other matter with permission of the Chair**

   a. **Evaluation of teaching and learning:**

      Prof. M. I. Savadatti started discussion about-

      i. How to quantify the teaching and evaluation system?
      ii. If we have any existing practices then how we are sharing it in teaching and learning process?

   Suggested points for improvement:
- Teaching process as a series of action from planning, implementing and evaluating.
- Teaching and learning process is very difficult to assess and we should develop processes to achieve the aims and have indicators to test them.
- Research can be integrated in the classroom (Practical sessions) - Research is the process of creating new knowledge. Making progress in creating knowledge requires a significant amount of background knowledge of the student.
- The process of building understanding in a particular area allows us to develop a deep understanding of the paradigms and ideas that currently exist, and how those paradigms and the existing knowledge base might be extended.
- Providing materials to students on innovative practices. Innovative practice can be highlighted. So that, students get exposure.
- Conducting quiz after the CME/workshop/symposia and seminars to explore individual understanding and which can be valued through sharing.
- Inter departmental concerns on teaching learning process need to be addressed for effective learning.
- It was suggested to develop a mechanism to access the impact/outcome of conferences/CME/Workshop.

**Resolution:** Accepted

b. Active learning:

Respected members interacted and came out with following inputs.

- Student has habit of rote learning. To minimize that teachers have to use wide range of stimulating and exciting materials to teach the concepts outlined in the curriculum to ensure that students are actively involved in their learning.

- Quiz is being practiced with the students after symposia and CME to know for what was discussed and what will achieve. Through this, evaluation must possible and qualitative change must be addressed.

- Laboratory or practical classes need to use teaching strategies like controlled sessions, experimental investigations and research. These are activities devised by staff and completed by the students in one or two laboratory sessions. This strategy is well suited to the development of specified key skills where practice can lead to a high degree of competence.

**Resolution:** Accepted
c. Quality improvement in teaching learning:

- Evaluation based on student feedback is an important strategy for informing and refining teaching. Formal and informal approaches to gaining student feedback provide a useful source of evidence to guide improvements and changes. They can also inspire reflective practice and contribute significantly to professional learning about one's teaching practice. In future, voice recording need to be involved.

- Quality improvement and skills are relevant to efforts to improve the health care system. Skill enhancements are focused around the best practices from education, IQAC cell should have authority to implement such measures.

Resolution: Suggestion Accepted and Noted.

d. Research culture amongst Undergraduates:

- More scope to be given to UG students on research culture.
- It was agreed upon to have one day workshop/ conference for undergraduate students.
- The Institution can invites experts from higher learning Institutions, periodically who are active involved in Research to interact with the students.

Resolution: Noted.

e. Chief advisor Prof. B. G. Mulimani and Hon’ble vice Chancellor Dr. M.S.Biradar reemphasized the need to go for:

- IQAC should interact with planning and monitoring board for overall strategy for every year for enhancement of quality.
- Academic and Administrative Audit should be carried out on every year.
- Workshop on recent trends in quality enhancement conducted yearly. It will helps to evaluate the performance, to give suggestion for further improvement in teaching, research, administration and other academic and nonacademic activities.
- Have specific yearly plan of joint program with NGO’s for community service health care.
- It was emphasis that, by the time we are getting ready for second cycle the innovative practices must become the best practices of the Institute.

Resolution: Suggestions Accepted and Noted.
f. Process of NABH accreditation: The inspection will be in the month of November 2016.

Resolution: Accepted.

g. Observations on Extension activities and Health camps:
   - Qualitative and focused health check up camps need to be organized in the community with qualified doctors.
   - Collaborate with other community organizations/NGOs to offer health education programs.
   - Each department need to develop template/information brochure/modules of health camp, this can be easier for documentation and follow up.
   - Camps need to be conducted at a particular place for two to three years to have a positive impact.
   - Monthly one camp with involvement of leading consultants of the Institutes.

Resolution: Accepted.

h. Submission of evaluative reports of the departments for full proof submission of 1st AQAR report to NAAC.

Resolution: Accepted.

Meeting ended with vote of thanks by the Coordinator - IQAC.

(Dr. B R Yelikar)
Coordinator - IQAC

Copy to:
   - All Members of the IQAC.
   - PS to the Hon’ble President, BLDE University